



MINUTES

Sunbury-York South Rural Community Municipal Council

Regular Meeting August 18th, 2026

Rusagonis Recreation Centre, 1609 Post Road, Rusagonis

1. Call to Order

The meeting was called to order by Mayor Allen at 6:31 pm.

2. Roll Call

Clerk Desaulniers took roll call.

Present: Mayor Allen, Deputy Mayor Hartwick, Councillor Angers, Councillor Bobarnac, Councillor Corbett-Hysop, Councillor Gillis, Councillor Waddingham, Councillor Warren. Also present were Clerk Desaulniers and Treasurer Ogden.

All members of Council were present. A quorum was present.

3. Adoption of Agenda

Mayor Allen asked for a motion to approve the agenda.

Deputy Mayor Hartwick asked for the following amendments to the agenda:

- Request that there be alphabet beside the items vs bullets for ease of reference;
- Councillor Statements – requested this section be left blank as it is meant to be a placeholder for Members of Council to make any verbal statements at the meeting and advised she will be making a statement under that item at tonight's meeting.
- Asked if the Mayor could provide an update on his meeting with e6 with Clerk White in July 2026. Mayor Allen responded can provide an update, but advised he will need time to check his notes and provide an update at the next meeting

Councillor Gillis asked for the following to be added under unfinished business:

- Solid Waste Tender
- WorkSafeNB Compliance (after discussion, it was decided to wait until the next council meeting on September 15, 2026, to have this on the agenda)
- RFP for auditing services

MOTION:

It was Moved by Deputy Mayor Hartwick and seconded by Councillor Gillis to accept the agenda as amended.

All Councillors were in favour of the motion. None opposed.

MOTION CARRIED

4. Adoption of Minutes of Previous Meetings

a) July 21st, 2026 Regular Meeting of Council

Deputy Mayor Hartwick requested for the following amendments to be made:

Item 9 – amend the wording to read as follows:

Deputy Mayor Hartwick apologized to Councillor Corbett-Hysop regarding information that was passed along at the July 3, 2026, Committee of the Whole Meeting. During that meeting Deputy Mayor Hartwick indicated there was wording in the original motion discussed at the June 16, 2026, Council meeting regarding the Clerk to prepare a social media terms of engagement policy. That was incorrect and the wording was added.

Page 8 of the PDF document, second paragraph, please add wording to clarify what Clerk White was talking about the RFP for commercial real estate broker.

Clerk White informed Council that the office committee received four responses from commercial real estate and the proposals are in the Council SharePoint folder.

MOTION:

It was moved by Deputy Mayor Hartwick and seconded by Councillor Warren to accept the July 21st, 2026 minutes as amended.

All Councillors were in favour of the motion. None opposed.

MOTION CARRIED

b) July 30th, 2026 Special Meeting of Council

MOTION:

It was moved by Deputy Mayor Hartwick and seconded by Councillor Waddingham to approve the Special Meeting of Council July 30th, 2026 minutes.

All councillors were in favour of the motion. None opposed.

MOTION CARRIED

c) August 6th, 2026 Special Meeting of Council

MOTION:

It was moved by Councillor Angers and seconded by Councillor Warren to accept the Special Meeting of Council August 6th, 2026 minutes.

All councillors were in favour of the motion. None opposed.

MOTION CARRIED

5. Conflict of Interest

There were no declarations of conflict of interest.

6. Public Input/Inquiries

None

7. Presentations, Petitions, or Delegations

None

8. Correspondence

None

9. Statements By Members of Council

Deputy Mayor Hartwick informed the public and council that herself and Mayor Allen would be attending mayor training this coming Thursday and Friday, the 20th and 21st. This is undertaken by the Union of Municipalities of New Brunswick. The Rec Centre will be holding their annual general meeting on August 30th, 2026 at 3:00 pm. Everyone is welcome to be part of it and find out what they're doing for our community. Membership is \$5.00 which needs to be paid prior to the meeting.

10. Reports and Recommendations from Committees

a) Written report from office committee

During discussion Deputy Mayor Hartwick expressed concerns with the trailer and Restigouche options and stated that with the information provided to date, she felt the best option is the Priestman Street location. She asked if there was any information on the Wilsey Street location.

Councillor Gillis asked for more financial information to be included in the report and raised concerns with the trailer option.

Mayor Allen advised that the Wilsey Road location is \$4,900. Councillor Gillis requested the details be provided in writing and Mayor Allen stated he will request the information be provided in writing.

b) Recommendation to Give Notice of Not Renewing Office Lease

MOTION:

It was moved by Councillor Angers and seconded by Councillor Bobarnac that:

WHEREAS Lease Agreement for 713956 NB Ltd. of 22 Commerce Drive, Oromocto, NB E2V 0B9 which the term of the lease commenced on November 1st, 2024 and ends on November 1st, 2026;

WHEREAS Section 22 of Lease Agreement the tenant must give written notice no later than 60 days before the expiration of the term of the Lease;

BE IT RESOLVED THAT the Council of Sunbury-York South Rural Community hereby gives authority to Mayor Allen and Clerk Desaulniers to provide written notice to the Landlord of the lease with the intention of not renewing the Lease.

Deputy Mayor Hartwick requested a recorded vote.

Councillor Angers	-	Nay
Councillor Bobarnac	-	Nay
Councillor Corbett-Hysop	-	Nay
Deputy Mayor Hartwick	-	Nay
Councillor Gillis	-	Nay
Councillor Waddingham	-	Nay
Councillor Warren	-	Nay

MOTION DEFEATED

11. Reports and Recommendations from Administration

a) Financial Report

Treasurer Odgen provided a year-to-date financial report, vendor report, financial update and budget answer for Town of Oromocto agreement.

b) Motion to create bank account and move funds

MOTION:

It was moved by Councillor Gillis and seconded by Councillor Corbett-Hysop

Whereas it would be best practice to hold the funds received from the Province of New Brunswick under the Capital Renewal Fund (CRF) in a separate bank account;

Whereas \$50,119.75 has been received under the Capital Renewal Fund (CRF);

Be It Resolved that a bank account be created under the named Capital Renewal Funds.

The total of \$50,119.75 be transferred from the General Chequing Fund to the Capital Renewal Fund (CRF) account.

All councillors were in favour of the motion. None opposed.

MOTION CARRIED

Deputy Mayor Hartwick requested discussion be added to the next meeting on what we can do and should do with the money.

12. By-laws

None

13. Unfinished Business

a) Community profile

MOTION:

It was moved by Deputy Mayor Hartwick and seconded by Councillor Bobarnac to accept the community profile as presented and direct the Clerk to inform Ignite as to our approval.

All councillors were in favour of the motion. None opposed.

MOTION CARRIED

b) Social Media Terms of Engagement Policy

MOTION:

It was moved by Deputy Mayor Hartwick and seconded by Councillor Corbett-Hysop to table this document for discussion at the next Committee of the Whole meeting.

All councillors were in favour of the motion. None opposed.

MOTION CARRIED

c) Solid Waste Tender

Clerk Desaulniers gave update that Keith Manderville from CSRC will be providing this tender and followed up with Keith for update and timeline.

d) Issue Auditor RFP

Clerk Desaulniers gave update that the auditor RFP will be sent the following day with a closing date of September 1st.

14. New Business

a) Motion to appoint Clerk as Assistant Treasurer

MOTION:

Moved by Councillor Gillis and seconded by Councillor Warren

WHEREAS appointing an Assistant Treasurer position is considered good governance practice;

BE IT RESOLVED THAT the Council of Sunbury-York South Rural Community hereby appoints Veronique Desaulniers as Assistant Treasurer of Sunbury-York South Rural Community for the term beginning August 18th, 2026, and ending August 5th, 2027.

All councillors were in favour of the motion. None opposed.

MOTION CARRIED

b) Recreation agreement with Town of Oromocto

MOTION:

Moved by Councillor Gillis and seconded by Councillor Warren that the Council of Sunbury-York South Rural Community hereby authorizes the Mayor and Clerk to enter into and execute the recreation services agreement with the Town of Oromocto for a one-year term from January 1st, 2026, to December 31st, 2026.

All councillors were in favour of the motion. None opposed.

MOTION CARRIED

MOTION:

Moved by Councillor Gillis and seconded by Councillor Waddingham

WHEREAS the Sunbury-York South Rural Community ("SYSRC") participates in recreation agreements with neighboring municipalities to provide residents

*access to sports and recreation programs without additional non-resident fees;
and*

WHEREAS the 2026 Oromocto Recreation Services Agreement was not executed within the required timeframe, resulting in some residents incurring out-of-town fees for sports and recreation programs; and

WHEREAS local families experienced unnecessary financial hardship, frustration, and inconvenience due to circumstances that were within the control of the Municipality; and

WHEREAS Council recognizes the importance of accountability, transparency and maintaining public trust;

BE IT RESOLVED THAT Council direct the Mayor to issue a public apology, on behalf of Council and SYSRC, to affected residents for the delay in executing the recreation agreement and the resulting financial impact; and

THAT the apology be delivered at the next regular Council meeting and published on the SYSRC website and Facebook page; and

THAT Council direct Administration to provide a report outlining the cause of the delay and measures to prevent similar occurrences in the future.

All councillors were in favour of the motion. None opposed.

MOTION CARRIED

c) Discussion “Council Per Diem Allowance”

MOTION:

Moved by Deputy Mayor Hartwick and seconded by Councillor Gillis

BE IT RESOLVED THAT the Council of Sunbury-York South Rural Community hereby directs the Treasurer to conduct a jurisdictional scan throughout the Province of New Brunswick with other local governments and regional capital service commissions on any honorarium, compensation, or any other expenses that are paid to members of council for attending meetings, training, conferences, and any other local government business on behalf of the local government.

THAT the Treasurer present to Council the results and provide a recommendation to Council.

All councillors were in favour of the motion. None opposed.

MOTION CARRIED

15. Closed Session

MOTION:

It was moved by Councillor Waddingham and seconded by Councillor Bobarnac to move to Closed Session.

All Councillors were in favour of the motion. None opposed.

MOTION CARRIED

At 7:40 pm Council went to Closed Session as per Local Governance Act Section 68(1)

- d) the proposed or pending acquisition or disposition of land
- g) litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1) or 116.1(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal

MOTION:

It was moved by Councillor Waddingham and seconded by Councillor Corbett-Hysop to move to Open Session.

All Councillors were in favour of the motion. None opposed.

MOTION CARRIED

Council moved to open session at 7:52 pm.

MOTION:

It was moved by Councillor Gillis and seconded by Councillor Warren

BE IT RESOLVED THAT Council decline the acquisition of the property discussed in closed session and direct the Clerk to notify the Department of Transportation and Infrastructure accordingly.

All Councillors were in favour of the motion. None opposed.

MOTION CARRIED

16. Date, Time and Location of Next Meeting

Tuesday, September 15, 2026, 6:30 pm, Rusagonis Recreation Centre, 1609 Post Road, Rusagonis

17. Adjournment

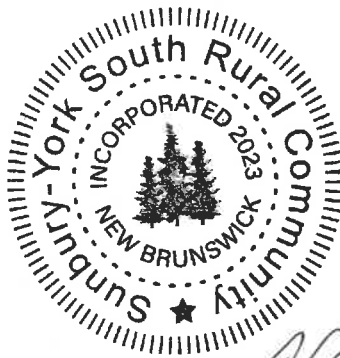
MOTION:

It was moved by Councillor Angers and seconded by Councillor Waddingham to adjourn the meeting.

All Councillors were in favour of the motion. None opposed.

MOTION CARRIED

The meeting was adjourned at 7:54 pm.



Hajnalka Hartwick – Deputy Mayor

Véronique Desaulniers - Clerk

