



MINUTES

Sunbury-York South Rural Community Municipal Council
Regular Meeting June 16th, 2026

Location: Rusagonis Recreation Centre, 1609 Post Road, Rusagonis
Meeting Start Time: 6:30 pm

1. Call to Order:

- The meeting was called to order by Mayor Allen at 7:00 pm.

2. Roll Call:

- Interim Clerk White took roll call:
- Present: Mayor Allen, Deputy Mayor Hartwick, Councillor Angers, Councillor Bobarnac, Councillor Corbett-Hysop, Councillor Gillis, Councillor Waddingham, Councillor Warren. Also present were Clerk White and Treasurer Ogden.

All members of Council were present. A quorum was present.

3. Approval of Agenda:

- Mayor Allen asked for an approval of the agenda.

MOTION:

It was Moved by Councillor Gillis and seconded by Councillor Warren to accept the agenda.

All Councillors were in favour of the motion. None opposed.

MOTION CARRIED

4. Conflict of Interest Declaration:

- There was one declaration of conflict of interest made by Councillor Gillis on Agenda Item 12.

5. Approval of the Minutes of the Previous Meeting

MOTION:

It was moved by Councillor Angers and seconded by Councillor Bobarnac to approve the minutes of the June 2nd, 2026, Special Meeting of Council.

All Councillors were in favour of the motion. None opposed.

MOTION CARRIED

MOTION:

It was moved by Councillor Bobarnac and seconded by Councillor Corbett-Hysop to approve the minutes of the June 11th, 2026 Special Meeting of Council.

All Councillors were in favour of the motion. None opposed.

MOTION CARRIED

Deputy Mayor Hartwick suggested that future minutes record only the decisions of Council, not the discussions that led to the decisions.

6. Comments From The Public:

- None received.

7. Presentation From Gemtec & CRSC Re Rural Plan:

- Ben Clare and Raghav Parikh made a presentation regarding the Rural Plan update.

8. Financial Report:

- Treasurer Ogden provided the financial report.

9. Formation of Committees:

MOTION:

It was moved by Deputy Mayor Hartwick and seconded by Councillor Angers to create a committee for the hiring of a new clerk. The committee will comprise of Mayor Allen, Deputy Mayor Hartwick and Councillor Gillis.

All Councillors were in favour of the motion. None opposed.

MOTION CARRIED

10. Motion To Extend The End Time Of The Meeting:

MOTION:

It was moved by Deputy Mayor Hartwick and seconded by Councillor Wadingham that:

WHEREAS By-law #1, A Procedural By-law for the Council of Sunbury-York South Rural Community, Section 4j) requires that a meeting of Council shall be adjourned no later than 9:00 PM unless agreed by a two thirds majority vote of the Councillors present.

WHEREAS the agenda for the June 16th Meeting requires additional time to complete the items at hand

BE IT RESOLVED THAT the Council of Sunbury-York South Rural Community wishes to extend the time for the end of the meeting to 11:59 PM for the June 16th Regular Meeting of Council.

All Councillors were in favour, none opposed.

MOTION CARRIED.

11. Motion Regarding Communication

MOTION:

It was moved by Deputy Mayor Hartwick and seconded by Councillor Gillis that:

WHEREAS it is important that the Council and Administration of Sunbury-York South Rural Community communicate with the residents regularly; and

WHEREAS communicating with the residents effectively helps keep the residents informed on what business and matters have transpired, what are being considered, and builds trust in the local government; and

WHEREAS at the April 15, 2025, meeting the Council of Sunbury-York South Rural Community adopted a Communication Plan which included a mission statement “INFORMING AND ENGAGING OUR COMMUNITY”; and

WHEREAS the Communication Plan included the following goals:

Inform and engage community residents.

Transparency and accountability of Council.

Build positive relationships between local government and community residents.

WHEREAS the Communication Plan set out that the Sunbury-York South Rural Community Facebook page would include the immediate activation of comments for each post, posts would include community announcements, events, etc., and the Facebook page would be monitored daily.

BE IT RESOLVED THAT the Council of Sunbury-York South Rural Community hereby directs the Clerk to post to the Sunbury-York South Rural Community Facebook page highlights of any presentation and the decisions and/or actions of Council following each Council, Committee of the Whole, and Special Council meeting within two business days of each meeting.

THAT the Clerk ensure the comments are activated for each post.

THAT the Clerk ensure the posts are monitored daily to include but not be limited to that any comments that include questions by the public regarding the subject matter of the post be answered in the comment feed.

THAT the Clerk bring forward to Council for consideration a social media terms of engagement policy as soon as possible.

MOTION TO AMEND:

It was moved by Councillor Corbett-Hysop and seconded by Councillor Bobarnac to amend the phrase “ensure the posts are monitored daily” to “ensure posts one week of age and the three most recent posts monitored daily.”

MOTION TO TABLE:

It was moved by Councillor Corbett-Hysop and seconded by Councillor Waddingham that Council table the issue until its Committee of the Whole Meeting on July 2nd for discussion and July 21st Regular Meeting of Council for decision.

Councillors Corbett-Hysop, Waddingham, Warren, Angers and Bobarnac were in favour of the motion. Deputy Mayor Hartwick and Councillor Gillis were opposed.

MOTION CARRIED BY 5-2 VOTE

12. Motion Regarding Apology:

- Councillor Gillis left the meeting room for the duration of the discussion of the following item.

MOTION:

It was moved by Deputy Mayor Hartwick and seconded by Councillor Corbett-Hysop that:

WHEREAS at the June 17, 2025, Council meeting the Mayor was directed to issue a formal apology on behalf of Council to the individual whose privacy was breached on November 21, 2024, at the July 15, 2025, Council meeting during the public session and the minutes of the meeting to reflect the apology; and

WHEREAS the July 15, 2025, Council meetings did not occur due to Council not having quorum; and

WHEREAS the September 16, 2025, Council meeting could not proceed as there was not quorum; and

WHEREAS at the September 23, 2025, Special Council meeting the Mayor did not issue a formal apology; and

WHEREAS the Supervisor did not issue a formal apology during his tenure.

BE IT RESOLVED THAT the Council of Sunbury-York South Rural Community hereby directs the Mayor to formally apologize in writing on behalf of the Council to the individual whose privacy was breached on November 21, 2024.

THAT all Members of Council and all staff undertake privacy training to ensure that this type of breach and any other type of privacy breach do not occur.

THAT the Clerk prepare a policy on the handling of personal information and standard operating procedures to include the steps to be carried out in the event a potential breach of privacy occurs.

Deputy Mayor Hartwick requested a recorded vote.

Councillor Angers	Yea
Councillor Bobarnac	Yea
Councillor Corbett-Hysop	Yea
Deputy Mayor Hartwick	Yea
Councillor Waddingham	Yea
Councillor Warren	Yea

All Councillors were in favour, none opposed.

MOTION CARRIED.

Councillor Gillis returned to the meeting room.

13. Motion Regarding Cost of Supervisor:

MOTION:

It was moved by Deputy Mayor Hartwick and seconded by Councillor Gillis that:

WHEREAS due to the resignations of an elected official on September 23, 2026, the elected council of the Sunbury–York South Rural Community no longer had enough councillors to form quorum; and council was no longer able to govern and direct the operations of the rural community; and

WHEREAS the Local Governance Commission appointed Greg Lutes as supervisor for Sunbury–York South Rural Community as per subsection 26(3) of the Local Governance Commission Act effective September 25, 2025; and

WHEREAS Greg Lutes remained in the position until October 27, 2025; and

WHEREAS the Local Governance Commission appointed Don Ferguson as supervisor for Sunbury–York South Rural Community as per subsection 26(3) of the Local Governance Commission Act effective October 27, 2025; and

WHEREAS the Local Governance Commission issued an Order effective May 25, 2026, terminating the appointment of Don Ferguson as supervisor; and

WHEREAS all costs associated to the appointment of the two supervisors is an expense of the rural community.

BE IT RESOLVED THAT the Council of Sunbury-York South Rural Community hereby directs the Treasurer to prepare a written report outlining all the costs and expenses invoiced to Sunbury-York South Rural Community relating to the appointment of the supervisors.

THAT such report includes any expenses that may have been paid directly by Sunbury-York South Rural Community by debit card, credit card, cheque, direct deposit, e-transfer, or petty cash including but not limited to mileage, meals, office equipment, cell phone, and any other expenses.

THAT such report be presented to Council at the July 21, 2026, Council meeting in public session.

All Councillors were in favour, none opposed.

MOTION CARRIED.

14. Motion Regarding Local Governance Commission Act Training:

MOTION:

It was moved by Councillor Gillis and seconded by Councillor Corbett-Hysop that:

WHEREAS the Local Governance Commission Act provides authority respecting investigations, supervision of municipalities, and offences for failure to comply with the Act, orders, directions, or requirements established under the Act;

AND WHEREAS Sunbury-York South Rural Community was under supervision from September 25, 2025, until May 25, 2026;

AND WHEREAS Council recognizes the importance of ensuring all members of Council fully understand their obligations, duties, and potential liabilities under the Local Governance Commission Act;

AND WHEREAS Council further recognizes the importance of transparency and proper retention and sharing of information arising during the period of supervision;

BE IT RESOLVED THAT Council hereby directs the Clerk to arrange and provide governance training to all members of Council regarding the Local Governance Commission Act, including but not limited to:

- a) offences respecting failure to comply with the Act;*
- b) obligations of members of council after supervision;*
- c) duties to comply with orders, directions and decisions of the Supervisor; and*
- d) any penalties or consequences for non-compliance.*

THAT the Clerk shall obtain and provide to Council a concise list of all orders, directions, decisions, agreements, contracts, settlements, or financial commitments made by the Supervisor during the period of supervision;

THAT the Clerk shall obtain and provide to Council any approvals received from the Local Governance Commission by the Supervisor to amend or cancel the terms of any existing agreements, contracts or obligations that had been entered into by the local government during the period of supervision;

THAT the Clerk shall obtain and provide to Council copies of any orders, directions, decisions, agreements, contracts, settlements and financial commitments issued by the Supervisor, prepared by the Supervisor, entered into by the Supervisor or signed by the Supervisor during the period of supervision subject to any applicable privacy or legal restrictions;

THAT such records be circulated to all members of Council and retained within Sunbury-York South Rural Community's official records management system and published on the community's website subject to any applicable privacy or legal restrictions.

That the Clerk, and Treasurer if necessary, are directed to take all steps and execute all documents reasonably required to implement this Resolution, including arranging training under and securing records within the next 12 business days.

All Councillors were in favour, none opposed.

MOTION CARRIED.

15. Motion Regarding Route 655 & Wilsey Road Intersection:

MOTION:

It was moved by Councillor Gillis and seconded by Deputy Mayor Hartwick that:

WHEREAS, the Sunbury-York South Rural Community ("SYSRC") Council is committed to ensuring the safety and well-being of residents, visitors, and all roadway users; and

WHEREAS, the intersection of Route 655 and Wilsey Road (the "Intersection") has been the site of numerous traffic accidents, raising significant public safety concerns; and

WHEREAS, residents and emergency services have expressed ongoing concern regarding the frequency and severity of incidents at the Intersection; and

WHEREAS, the New Brunswick Department of Transportation and Infrastructure ("DTI") has jurisdiction over, or expertise related to, roadway design, traffic control measures, and safety improvements at such intersections; and

WHEREAS, Council desires to receive a formal presentation from DTI to better understand accident data, contributing factors, and potential corrective actions to improve safety at the Intersection;

BE IT RESOLVED THAT the Council of SYSRC hereby directs the Mayor to write a letter to the Premier, the Minister of the Department of Transportation and Infrastructure, the Minister of Justice and Public Safety, the Member of the Legislative Assembly for Oromocto-Sunbury, and the Member of the Legislative Assembly for Hanwell-New Maryland detailing the significant public safety concerns;

THAT the mayor formally invite the representatives of DTI to attend a future Council meeting and provide a comprehensive presentation regarding the Intersection, including:

- 1. Historical traffic collision data and trends;*
- 2. Analysis of contributing factors (design, visibility, traffic volume, etc.);*
- 3. Existing traffic control measures and their effectiveness;*
- 4. Recommended safety improvements or interventions; and*
- 5. Potential timelines, costs, and jurisdictional considerations for implementation;*

THAT Council requests the presentation be scheduled at the earliest reasonable opportunity;

THAT a copy of this resolution be transmitted to the Premier, the Minister of the Department of Transportation and Infrastructure, the Minister of Justice and Public Safety, the Member of the Legislative Assembly for Oromocto-Sunbury, and the Member of the Legislative Assembly for Hanwell-New Maryland and any other relevant agencies.

All Councillors were in favour, none opposed.

MOTION CARRIED.

16. Motion Regarding UMNb Membership

MOTION:

It was moved by Councillor Gillis and seconded by Councillor Bobarnac that:

WHEREAS the Union of Municipalities of New Brunswick (UMNB) is a bilingual association representing local governments across New Brunswick and advocating on issues affecting municipalities and communities throughout the province;

WHEREAS UMNB provides advocacy, policy development, information sharing, training opportunities, and municipal collaboration to support strong and sustainable local governments;

WHEREAS Council recognizes the value of participating in a province-wide municipal organization that represents municipal interests before provincial and federal governments;

WHEREAS the Supervisor has allocated funds to pay for the UMNB membership fee in this year's budget;

BE IT RESOLVED THAT the Council of Sunbury-York South Rural Community approves becoming a member of the Union of Municipalities of New Brunswick (UMNB);

THAT Council authorizes the Mayor and Clerk to complete all necessary membership documentation and remit the applicable membership fees within the next 10 business days;

THAT Council appoint Deputy Mayor Hartwick as the municipal voting delegate and Councillor Gillis as the alternate delegate for UMNB meetings and events.

All Councillors were in favour, none opposed.

MOTION CARRIED.

MOTION:

It was moved by Councillor Warren and seconded by Councillor Wadingham to take a 5 minute recess starting at 8:50 pm.

All Councillors were in favour, none opposed.

MOTION CARRIED.

Council resumed the meeting at 8:55 pm

17. SYSRC Insurance Renewal:

MOTION:

It was moved by Deputy Mayor Hartwick and seconded by Councillor Angers to renew the SYSRC insurance policy with Low Insurance for an 18-month period.

All Councillors were in favour, none opposed.

MOTION CARRIED.

18. By-Law 2026-02 Proceedings Of Council:

- By-law 2026-02 was given third reading.

MOTION:

It was moved by Deputy Mayor Hartwick and seconded by Councillor Gillis that:

The Council of Sunbury-York South Rural Community hereby adopts By-Law 2026-02, A By-law Respecting the Proceedings of Council of Sunbury-York South Rural Community.

All Councillors were in favour, none opposed.

MOTION CARRIED.

19. By-Law 2026-03 Code of Conduct:

- By-law 2026-03 was given third reading.

MOTION:

It was moved by Deputy Mayor Hartwick and seconded by Councillor Corbett-Hysop that:

The Council of Sunbury-York South Rural Community hereby adopts By-Law 2026-03, A By-law Respecting the Code of Conduct for the Council of Sunbury-York South Rural Community with the changes as set out.

All Councillors were in favour, none opposed.

MOTION CARRIED.

20. Business Arising From Previous Meetings:

- No business brought forward.

21. New Business:

- No new business brought forward.

22. Closed Session:

MOTION:

It was moved by Councillor Angers and seconded by Councillor Warren to move to Closed Session.

All Councillors were in favour, none opposed.

MOTION CARRIED.

Council moved into closed session at 9:14 pm to discuss matters relating to the following sections of Section 68(1) of the Local Governance Act:

- a) information of which the confidentiality is protected by law,
- f) information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business.

MOTION:

It was moved by Councillor Angers and seconded by Councillor Warren to move to Open Session.

All Councillors were in favour, none opposed.

MOTION CARRIED.

Council moved to open session at 10:04 pm.

MOTION:

It was moved by Deputy Mayor Hartwick and seconded by Councillor Corbett-Hysop that the Mayor be directed to prepare and execute a letter as discussed in closed session.

VOTE:

Deputy Mayor Hartwick – Yea

Councillor Angers – Yea

Councillor Corbett-Hysop – Yea

Councillor Gillis – Yea

Councillor Waddingham – Yea

Councillor Warren – Yea

Councillor Bobarnac – Nay

Vote was 6 for and 1 against.

MOTION CARRIED.

23. Next Meeting:

- The Next Meeting will be held on July 21st, 2026 at 6:30 pm at the Rusagonis Recreation Centre.

24. Adjournment:

MOTION:

It was moved by Councillor Angers and seconded by Councillor Waddingham to adjourn the meeting.

All Councillors were in favour, none opposed.

MOTION CARRIED.

The meeting was adjourned at 10:30 pm



Cory Allen – Mayor



Robert White – Clerk

