



BY-LAW NO. 2026-02

A BY-LAW RESPECTING THE PROCEEDINGS OF COUNCIL OF SUNBURY-YORK SOUTH RURAL COMMUNITY

WHEREAS the Council of the Sunbury-York South Rural Community, in accordance with paragraph 10(2)(a) of the *Local Governance Act* and regulations adopted thereunder, wishes to establish general procedures to be followed during meetings of Council and Committees of Council.

BE IT ENACTED by the Council of Sunbury-York South Rural Community as follows:

1. TITLE

This by-law shall be cited as the "Procedural By-law".

2. DEFINITIONS

"Act" means the *Local Governance Act* and regulations made thereunder, as amended.

"Administration" means the employees of Sunbury-York South Rural Community.

"Agenda" means the agenda for regular, special, or committee of the whole meetings of Council prepared pursuant to this by-law.

"Assistant Clerk" means the person appointed to the position of Assistant Clerk by Council under the provisions of the Act.

"Chair" or "Chairperson" means the presiding officer of a meeting.

"Clerk" means the person appointed to the position of Clerk by Council under the provisions of the Act.

"Council" means the Mayor and Councillors duly elected of Sunbury-York South Rural Community.

"Councillor" means a person elected to the office of Council other than the Mayor.

“Deputy Mayor” means a Member of Council who is appointed pursuant to the Act to act as Mayor in the absence or incapacity of the Mayor.

“Electronic Communications” means using a telephone, computer, or other means with the use of the speaker as technology advances.

“Emergency Meeting” refers to a meeting other than a regular or special meeting for local state of emergency or public safety matters.

“Mayor” means a person elected to the office or a person who exercises the powers and performs the duties associated with the position on an interim basis.

“Member” or “Member of Council” means any person duly elected to Council.

“Notice of Motion” is the means by which a member of Council brings business before Council that is not on the agenda.

“Point of Order” means a procedure used by a Member at a meeting when the rules appear to have been broken. The Member may interrupt the speaker during a debate, or anything else if the breach of the rules warrants it.

“Point of Privilege” means a procedure used when Member’s rights are infringed, order must be restored, or there is a problem with the physical conditions of the meeting or otherwise.

“Public Hearing” means a meeting of Council convened to hear matters pursuant to the Act or the *Community Planning Act*, and regulations made thereunder, as amended.

“Social media” means freely accessible, third-party hosted, interactive internet technologies used to produce, post and interact through text, images, video, and audio to inform, share, promote, collaborate or network and include but are not limited to X, Threads, Facebook, Instagram, Snapchat, YouTube and LinkedIn where the local government has created an account and uses as a communication tool.

“Special Meeting” means a public meeting of Council other than a regular or emergency meeting called pursuant to the Act or this by-law.

“SYSRC” means Sunbury-York South Rural Community.

“Treasurer” means the person appointed to the position of Treasurer by Council under the provisions of the Act.

3. APPLICATION

- a) This Procedural By-law shall apply to:
 - i) all of Council including the Mayor, Deputy Mayor, and Members
 - ii) all members of Administration who are required or requested to attend any meeting of Council
 - iii) any members of the public attending or presenting at any meeting of Council.

- b) Words importing the masculine gender only include the feminine gender whenever the context so requires, and vice-versa.
- c) Words importing the singular shall include the plural, or vice-versa, whenever the context so requires.
- d) This by-law applies to all meetings of Council, Committee of the Whole, and Council committees as identified.
- e) Where Council makes this by-law applicable to a Council committee, it shall apply with all necessary modifications, and
 - i) Any reference to the Mayor shall be treated as a reference to the Chair of the Council committee;
 - ii) Any reference to a Councillor or Member shall be treated as a reference to a member of the Council committee; and
 - iii) Any reference to Council shall be treated as a reference to the Committee.
- f) To the extent that a matter is not dealt with in the Act or this by-law, Council shall refer to Robert's Rules of Order.
- g) The precedence of the rules governing the procedures of Council is:
 - i) the Act
 - ii) other provincial legislation
 - iii) this by-law; and
 - iv) Robert's Rules of Order.
- h) In the absence of statutory obligation, any provision of this by-law may be temporarily altered or suspended by unanimous consent of all Members present. A motion to temporarily alter or suspend this by-law is not debatable or amendable.

4. FIRST MEETING OF NEWLY ELECTED COUNCIL

- a) The Clerk shall fix a date for the first regular meeting of a newly elected Council on the day prescribed by the Act. A newly elected Council shall not transact any business at this first meeting until the Oaths of Office have been taken and subscribed to by all the Members declared and elected, as prescribed by the *Municipal Elections Act*.

5. MAYOR/CHAIR

- a) The Mayor shall Chair all Council and Committee of the Whole meetings. If the Mayor is absent or unable to act, or if the Mayor's seat is vacant, the Deputy Mayor shall act in the place of the Mayor, and while so acting, he or she possesses the powers and shall perform the duties of the Mayor.
- b) In the absence of the Mayor and Deputy Mayor, the Council may, from among the Members present, appoint a Chair who, during the absence of the Mayor and Deputy Mayor shall have all the powers of the Mayor.

- c) The Mayor/Chair shall have the same rights and privileges to participate in debate and discussion as any other member of Council.
- d) The Mayor/Chair may call any other member to take the chair, to allow the presiding member to address the council, make a motion, or discuss any other matter at issue.
- e) During any round of debate or discussion, members of Council shall speak first. The Mayor/Chair shall speak last in each round before the question is called or the debate on the item is closed.
- f) The Mayor shall not vote except to have a casting vote in the event of a tie.

6. DEPUTY MAYOR

- a) The Council of SYSRC shall elect a Deputy Mayor from amongst the Councillors, as determined by a majority vote of Councillors present, cast by open vote.
- b) Such elections will take place at the first official meeting of a new Council for a two-year term and every two years thereafter, with all Councillors eligible for election including the current deputy mayor. In the event of a tie vote, the Mayor shall make the final decision.
- c) If the Deputy Mayor position becomes vacant by way of resignation from office, stepping down from the position, or death, an election for a new Deputy Mayor shall occur at the next regular Council meeting following the event that created the vacancy. The term of the new appointment shall coincide with the term set out in section b) above.

7. CONFLICT OF INTEREST

- a) Conflicts of interest are governed under the Act.
- b) Upon taking office, each Member shall file with the Clerk in the form prescribed by regulation under the Act a statement disclosing any conflict of interest of which he or she has or should reasonably have knowledge of.
- c) A Member who finds himself or herself in conflict with any business on the agenda of any meeting, shall disclose orally the conflict at the meeting, and leave the meeting during any discussion or vote by Council on the matter. Every oral disclosure made under the Act shall be recorded in the minutes of the meeting by the Clerk.
- d) If a conflict arises while a Member is in office, the Member shall immediately file a statement disclosing a conflict of interest on the form prescribed by the Act.
- e) Every statement disclosing a conflict of interest filed under the Act shall be recorded and kept in a file by the Clerk and be available for examination in the office of the Clerk during regular office hours in accordance with the Act.

8. QUORUM

- a) A majority of Members of Council constitutes a quorum, unless otherwise specified in the Act and in this by-law.
- b) Quorum is required at all Council, special Council, and Committee of the Whole meetings.
- c) When a quorum is present at the time set for commencement of a meeting, the Chair shall call the meeting to order.
- d) If there is a quorum present at the time set for commencement of a meeting, but the Mayor and Deputy Mayor are absent, the Clerk shall call the meeting to order and shall call for a Chairperson from the Members in attendance to be chosen by resolution.
- e) If quorum is not constituted within fifteen (15) minutes from the time set for commencement of a meeting, the Clerk shall record the names of all the members present and shall adjourn the meeting.
- f) Whenever a vote on a motion before Council cannot be taken because of a loss of quorum resulting from the declaration of a conflict of interest; then the motion shall be the first order of business to be proceeded with and disposed of at the next meeting of Council under that particular order of business.
- g) If a quorum is lost for any reason other than what is set out in section f) above, the meeting is adjourned.

9. MEETING THROUGH ELECTRONIC COMMUNICATION

- a) A Member shall be permitted to attend a meeting using electronic communication, subject to the provisions of the Act and this by-law, if that location is able to support its use and it allows Members to hear and speak to each other and, in the case of a meeting that is open to the public, allows the public to hear the Member.
- b) A Member who intends to participate in a meeting in the manner referred to in this section shall provide sufficient notice to the Clerk to ensure that the relevant materials may be sent to the Member and to ensure that the appropriate electronic means of communication are available and, if applicable, that the public notice referred to in this section is given.
- c) A Member who participates in a meeting closed to the public in the manner referred to in this section shall, at the beginning of the closed session, confirm that he or she is alone.
- d) A Member who participates in a meeting in the manner referred to in this section shall be deemed to be present at the meeting for whatever period the connection via electronic communications remains active.

- e) If a Council meeting or Committee of the Whole meeting is open to the public, use of an electronic means of communication is permitted only if a notice of the meeting is given to the public that includes the following information:
 - i) a statement that an electronic means of communication will be used at the meeting; and
 - ii) the location where the public may see or hear the meeting.

10. REGULAR MEETINGS

- a) Subject to the Act, Council shall hold regular Council meetings on the 3rd Tuesday of each month, beginning at 6:30 p.m. unless otherwise determined by Council. In the event the Tuesday is a holiday, the meeting shall be held on the following business day of that week.
- b) If there are changes to the date and time of a regular meeting, SYSRC must give at least twenty-four (24) hours notice of the change to all Members and the public.
- c) Such notice may be made by way of a statement or by posting an agenda.
- d) The Clerk shall post a schedule setting out the dates of all regular Council meetings to the public on the SYSRC website and Social media platforms.
- e) The agenda and agenda package shall be prepared and distributed by the Clerk in accordance with this by-law.
- f) All meetings of the Council shall be open to the public and no member of the public shall be excluded except for any portion of the meeting which may be closed in accordance with s. 68(1) of the Act, or improper conduct. The Chairperson may order the expulsion from any meeting any member of the public who is acting improperly at such meeting.
- g) Members shall be limited in the number of times they may speak on any resolution or matter in accordance with the procedures set out in Robert's Rules of Order.
- h) Notwithstanding paragraph 10 g), the Chair may extend the number of times that Members may speak on the same motion or matter, having due regard to the importance of the matter.

11. SPECIAL MEETINGS

- a) The Mayor may at any time summon a special Council meeting.
- b) Upon written petition of three (3) Members, the Clerk shall summon a special Council meeting for the purpose mentioned in the petition at a time to be determined by the Members.
- c) In case the office of Mayor or Councillor becomes vacant, the Clerk may summon a special Council meeting for the purpose of declaring such vacancy.

- d) The Clerk shall issue written notice of all special Council meetings to all Members which specifies the time of such meeting and the business to be transacted. The Clerk shall cause such notices to be provided to Council at least twenty-four (24) hours before the meeting.
- e) The Clerk shall post notice of the special Council meeting to the public by posting the agenda on SYSRC website and Social media platforms at least twenty-four (24) hours before the meeting.
- f) The agenda and agenda package shall be prepared and distributed by the Clerk in accordance with this by-law.
- g) Council shall only consider business set out on the agenda at the special Council meeting unless all Members present at the meeting agree to consider any other business.

12. CLOSED MEETINGS

- a) Closed Meetings can be scheduled during any regular or special Council meeting provided the subject matter complies with subsection 68(1) of the Act as follows:
 - i) information of which the confidentiality is protected by law,
 - ii) personal information as defined in the *Right to Information and Protection of Privacy Act*,
 - iii) information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract,
 - iv) the proposed or pending acquisition or disposition of land,
 - v) information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory,
 - vi) information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business,
 - vii) litigation or potential litigation affecting the local government, or any corporation referred to in subsection 8(1), the local government's agencies, boards or commissions including a matter before an administrative tribunal,
 - viii) the access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government, including computer or communication systems,
 - ix) information gathered by the police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information,
 - x) labour and employment matters, including the negotiation of collective agreements.
- b) If a meeting of Council is closed to the public pursuant to the Act, the Clerk shall provide notice to the public by posting the agenda on SYSRC website and social media platforms containing a brief description of the matter under subsection 68(1) of the Act that is to be considered and the date of the meeting.
- c) The procedure followed at regular Council meetings shall be observed during closed meetings so far as they are applicable in accordance with this by-law and the Act with

the following exceptions: discussions will not be recorded in the minutes, no vote shall be made in closed session, unless it is permitted within the Act.

13. COMMITTEE OF THE WHOLE MEETINGS

- a) Council shall hold Committee of the Whole meetings on the 1st Thursday of each month, beginning at 6:30 p.m. unless otherwise determined by Council. In the event the Thursday is a holiday, the meeting shall be held on the following business day of that week.
- b) If there are changes to the date and time of a Committee of the Whole meeting, SYSRC must give at least twenty-four (24) hours' notice of the change to all Members and the public. Such notice may be made by way of a statement or by posting an agenda.
- c) The Clerk shall post a schedule setting out the dates of all Committee of the Whole meetings to the public on the SYSRC website and Social media platforms.
- d) The agenda and agenda package shall be prepared and distributed by the Clerk in accordance with this by-law.
- e) The procedure followed at regular Council meetings shall be observed during Committee of the Whole meetings so far as they are applicable except that:
 - i) no decision of Council shall be made at any Committee of the Whole meeting;
 - ii) the yeas and nays shall not be recorded; and
 - iii) Members shall not be limited in the number of times they may speak on any matter or question.
- f) Business discussed at any Committee of the Whole meeting shall be forwarded for consideration to a regular Council or special Council meeting.

14. EMERGENCY MEETINGS

- a) The Mayor or any three Members, when deemed necessary, may call an emergency meeting of Council in which time requirements would not apply.
- b) When an Emergency Meeting is called, it shall be considered a special Council meeting, except for the requirement of advance notice, and only the subject matter of the emergency shall be considered. The Clerk shall notify the public when an Emergency Meeting has been called by posting the information on SYSRC website and social media platforms as soon as possible.
- c) All Emergency Meetings are open to the public and no member of the public shall be excluded except for improper conduct.
- d) An Emergency Meeting may have a closed session in accordance with the Act.

15. POINT OF ORDER AND POINT OF PRIVILEGE

- a) Any point of order or privilege raised must be considered immediately.
- b) When a point of order or privilege is raised, or the Chairperson calls the meeting to order, the Member who has the floor shall cease speaking until the Chairperson has stated or decided on the point of order.
- c) A decision of the Chairperson shall be final.
- d) All discussion on the matter shall cease and no Member shall be permitted to bring the subject matter up again during the meeting.

16. AGENDAS

- a) The agenda for each Council and Committee of the Whole meeting shall be prepared by the Clerk or designate. The agenda shall indicate the date, time, and location of the meeting, as well as the business to be transacted.
- b) The deadline for receipt of agenda materials for regular Council meetings and Committee of the Whole meetings shall be on the 6th business day prior to the meeting at 2:00 p.m..
- c) The Clerk shall send to every Member a copy of the agenda, together with the Council Packages as set out in paragraph 17, by electronic mail no later than three (3) business days before the date set for the meeting.
- d) The Clerk or designate shall post the agendas and Council Packages as set out in paragraph 17 for regular Council and Committee of the Whole meetings on SYSRC website and Social media platforms no later than 2:00 p.m. three (3) business days prior to the scheduled meeting.
- e) Any additional matter not included on an agenda shall only be considered by a majority vote of all Members of Council present at the meeting and only where the matter is urgent and cannot reasonably be deferred.
- f) Any Member may request the addition of a matter to the agenda as urgent business after the agenda has been prepared and distributed by the Clerk. The Clerk shall advise Council of any addition(s) to the agenda and distribute the updated agenda and post it to SYSRC website and Social media platforms as soon as it becomes available.
- g) The general order of business on the agenda shall be as follows; however, the actual order of conduct may be adjusted by Council as necessary:
 - i) Call to Order
 - ii) Roll Call
 - iii) Adoption of Agenda
 - iv) Adoption of Minutes of Previous Meetings
 - v) Conflict of Interest
 - vi) Public Input/Inquiries

- vii) Presentations, Petitions, or Delegations
 - viii) Correspondence
 - ix) Statements by Members of Council
 - x) Reports and Recommendations from Committees
 - xi) Reports and Recommendations from Administration
 - xii) By-laws
 - xiii) Unfinished Business
 - xiv) New Business
 - xv) Closed Session
 - xvi) Date, Time and Location of Next Meeting
 - xvii) Adjournment
- h) Any member of the public wishing to speak during section vi) Public Input/Inquiries on the agenda must register with the Clerk prior to 4:00 p.m. on the day prior to the meeting. The maximum time for speaking will be no more than five (5) minutes and may only be related to subject matters posted on the agenda.
- i) Recommendations from Committees and Administration shall be considered at Council meetings by resolution.

17. COUNCIL PACKAGES

- a) In addition to the agenda, the Clerk shall have prepared for the use of the Members at all Council meetings a Council Package in electronic or printed format, which shall include all items in respect of the agenda matters.
- b) The Clerk shall use best efforts to ensure that copies of the agenda and Council Package for regular Meetings of Council are delivered in printed format and/or distributed electronically to each Member so that they are received in each case by 2:00 p.m. three (3) business days prior to the scheduled meeting.
- c) The Clerk shall use best efforts to ensure that copies of the agenda and Council Package for all Council meetings are made available to the general public at the office of the Clerk and on the SYSRC website by 2:00 p.m. three (3) business days prior to the scheduled meeting and redact in accordance with s. 68(1) of the Act and the Right to Information and Protection of Privacy Act.
- d) Failure by the Clerk to meet any deadline set out herein shall not invalidate the Council Meeting or any proceedings thereat.

18. MINUTES

- a) The Clerk or designate shall record the minutes of Council and Committee of the Whole meetings, in accordance with the Act.
- b) The minutes shall show:
 - i) The date, time and location of the meeting;
 - ii) The name(s) of the person(s) chairing the meeting;

- iii) Record of attendance including notation if a Member arrives late, leaves before the meeting is adjourned, or is absent or temporarily absent from the meeting;
 - iv) The proceedings, free of annotations or comments.
- c) After passage, the minutes shall be signed by the Chair and by the Clerk and shall be impressed with the corporate seal of SYSRC.
 - d) Original copies of all minutes shall be kept in an official register by the Clerk and be available for examination in the office of the Clerk during regular office hours in accordance with the Act.
 - e) The Clerk shall ensure all minutes are posted on SYSRC website within fifteen (15) days of being approved and adopted by Council.

19. PRESENTATIONS, PETITIONS, AND DELEGATIONS

- a) The Presentations, Petitions, and Delegations portion of a Council meeting shall provide an opportunity for individuals to appear as a formal delegation or on their own to make brief presentations to Council on matters within the subject matter jurisdiction of Council.
- b) As a guideline, the recommended total time allotment for all matters being heard under section vii) Presentations, Petitions, and Delegations, at a Council meeting is thirty (30) minutes, subject to the discretion of the Chair.
- c) All individuals or groups wishing to address Council and be listed on the meeting agenda should register with the Clerk at least seven (7) business days prior to the date of the meeting, providing their name, topic of concern, and indicating whether there has been any previous contact with a member of Council or Administration regarding the matter. In order to ensure system compatibility and that Members receive all required materials in advance of the meeting, any presentations requiring the use of audio/video technology must be submitted to the Clerk at least seven (7) business days prior to the date of the meeting, otherwise they will not be accepted for use at the meeting.
- d) Anyone appearing before Council to speak during section vii) Presentations, Petitions, or Delegations shall be allowed no more than ten (10) minutes to speak. If a presentation, petition, or delegation consists of more than five people, it may be represented by two spokespersons at the most who are allowed to speak up to ten (10) minutes each or at the discretion of the Chair.
- e) Administration, or external consultants/service providers on behalf of SYSRC, may make presentations to Council during the Presentations portion of a Council meeting.
- f) Any person, association, organization, or other body who has previously appeared before council on a subject matter is to provide new information only in any subsequent presentation relating to the matter.
- g) Council will not entertain submissions from the public on issues that:
 - i) may be considered in a Closed meeting of Council under subsection 68(1) of the Act;

- ii) are before the Capital Region Service Commission on planning related matters, the Planning Review and Adjustment Committee (PRAC), or the courts; or
 - iii) require a statutory Public Hearing.
- h) A response to each presenter's comments/concerns may be provided through one or more of the following:
- i) immediate response, provided directly at the Council meeting by either a Member or Administration if the matter does not require further research;
 - ii) a motion to refer the matter to a committee or Administration for review and recommendation at a subsequent time, depending on the significance of the issue and the time required to adequately research the matter; or
 - iii) direction to staff to add the matter to a future Committee of the Whole or Council meeting for further discussion and/or decision.

20. PUBLIC HEARINGS

- a) Where a public hearing is required for a planning matter under the *Community Planning Act*, unless otherwise determined by Council the hearing will follow the following procedure:
- i) The Clerk reads the agenda item and advises if objections or other correspondence has been received.
 - ii) Representations from the Capital Region Service Commission provide a presentation explaining the application, report, overview of objections and recommendations.
 - iii) The applicant and/or developer is then called upon to add any further explanation or information in support of the application. The applicant and/or developer may be represented by a third party.
 - iv) Members of the public in favour of the application are called forward to speak.
 - v) Members of the public against the application are called forward to speak.
 - vi) The applicant and/or developer will be given an opportunity to respond to the proponents/objectors and noted concerns.
 - vii) Members may then pose questions to the applicant and/or developer, proponents or objectors, but shall not enter into a debate.
 - viii) The Chair then asks if there is anyone else who wishes to speak to the agenda item. Every person wishing to speak to the item is given an opportunity to do so.
 - ix) When all presentations have been completed, the Chair shall declare that the public hearing is closed (adjourned).
 - x) Council debate and decide on the agenda matter during a regular or special Council meeting.

21. GENERAL RULES OF COUNCIL

- a) Every person wishing to speak during a Council meeting shall address their comments through the Chair, and no person shall be permitted to speak unless and until the Chair has granted that person permission.
- b) If any Member wishes to ask a question of Administration during a meeting, any such questions shall be directed through the Chair, who may call upon the appropriate Administration staff to respond.

22. PUBLIC ATTENDANCE

- a) All regular and special meetings of council are open to the public.
- b) A member of the public addressing Council shall only do so from the podium or designated table and all comments shall be addressed to Council as a whole or to the Chair, and not to any single Member, member of Administration, or member of the audience.
- c) A member of the public addressing Council shall not engage in any conduct which disrupts the orderly conduct of any Council meeting.
- d) No person in the audience at any meeting of Council shall engage in conduct that disrupts the orderly conduct of any meeting, including, but not limited to, the utterance of loud, threatening or abusive language, whistling, clapping, stamping of feet, repeated waving of arms or other disruptive acts.
- e) If a person present at a council meeting is engaging in disrespectful or improper conduct, the Chairperson may have that person expelled.

23. PETITIONS

- a) Petitions will be submitted to the Clerk and on receipt of a petition, the Clerk will include it as an item on the agenda for the next regular meeting of Council.
- b) Council will review and consider the petition and determine the following course of action:
 - i) refer it to Administration for a report to Council;
 - ii) refer it to Administration for action and/or reply, with a copy of Administration's response being sent to Council;
 - iii) refer it to the Mayor for direct reply, with a copy of the Mayor's response being sent to Council; or
 - iv) acknowledge receipt for information purposes with no further action occurring.

24. COMMITTEES OF COUNCIL

- a) Council may establish or abolish committees of Council to study issues and/or make recommendations to Council. The Mayor shall appoint Council representatives to such committees and a Chair as deemed necessary. Such appointments shall occur during a meeting of Council in public session.
- b) Each committee of Council shall have at least one Member but no more than three Members on the committee.
- c) The Chair of a committee of Council may appoint to such committee of Council members who are qualified voters of the local government.
- d) The Chair of each committee shall summon members for meetings.

- e) The Chair of each committee shall appoint a member of the committee to record the minutes of each meeting.
- f) The Chair shall keep Council informed of the actions of committees by providing regular updates through committee reports and statements.
- g) Ad-hoc committees may be added for special purposes and are not intended to be permanent.
- h) A staff member of Administration may be appointed to provide guidance to any committee of Council, but they shall not have any voting privileges.
- i) Committee meetings shall be open to the public except for any portion of the meeting which may be closed in accordance with s. 68(1) of the Act.

25. REPEAL AND EFFECTIVE DATE

- a) By-law No. 1 enacted on the 14th day of December 2022, By-law No. 1-23 enacted on the 18th day of April 2023, By-law No. 1-24A enacted on the 6th day of August 2024, and By-law No. 1-25 enacted on the 17th day of June 2025, are hereby repealed.
- b) This by-law shall come into force and effect upon receiving third reading and being signed.

First Reading (in its entirety) _____

Second Reading (by title only) _____

Third Reading and Enacted _____

MAYOR

CLERK