



2024 Annual Report



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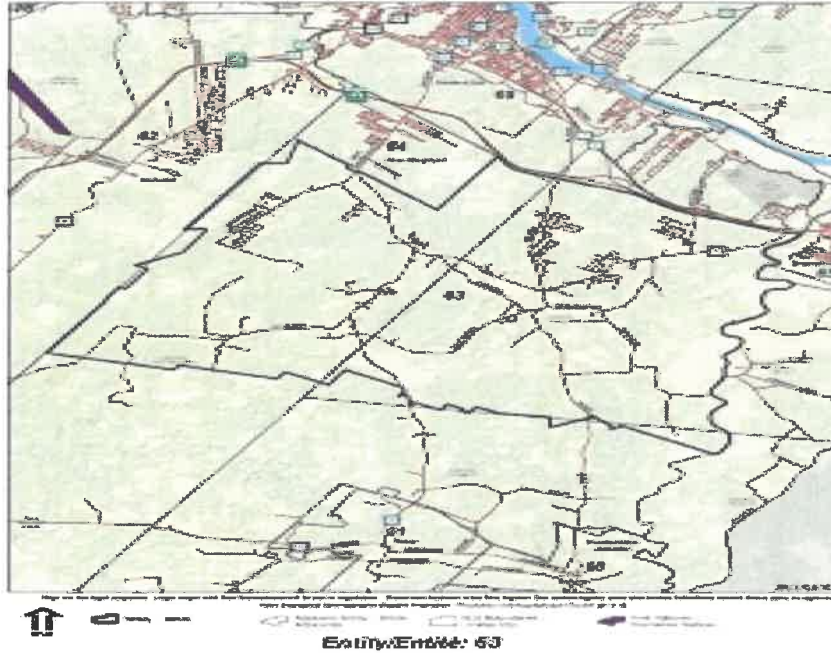
Introduction

Per Section 105 of the Local Governance Act, S.N.B. 2017, c.18, a local government is required to prepare an annual report containing information prescribed by Section 4 of the New Brunswick Regulation 2018-54, under the Act. The information required in the annual report includes, but is not limited to, governance and financial information, information respecting the delivery of local government services, and information respecting grants and economic development activities for the preceding fiscal year.

In accordance with Section 105(3) of the Act, Section 6 of the New Brunswick Regulation 2018-54 further requires that the annual report be posted on the local government's website and be available for public examination in the clerk's office during regular business hours.

Sunbury-York South Rural Community's report contains herein general information about the municipality as well as detailed information regarding the municipality council, council meetings, and the types of services provided by the municipality with their budgeted and actual cost.

Consolidated Financial Statements for 2024 were prepared by Shannon & Buffett LLP Chartered Accountants.



Sunbury-York South Rural Community

Sunbury-York South was incorporated as a rural community on January 1st, 2023, with New Brunswick Regulation 2022-50 under the Local Governance Act (O.C. 2022-228).

Sunbury-York South has a population of over 8,100 and an area of over 230 square kilometers, consisting of farms, subdivisions, rural properties, and woodlots. Our community is criss-crossed by numerous waterways, including rivers, streams, and lakes, and features many businesses, from small home businesses to large companies.

Council Remuneration

Position	2024 Remuneration
Mayor	\$ 20,813.50
Deputy Mayor	\$ 9,214.99
Councillor (per)	\$ 7,664.90

For 2024 a total budget of \$4,000.00 for professional development was allotted to council as a whole. A total budget of \$8,000.00 was allotted to the mayor and council for other legislative expenses.

Regular Council Meetings

Council meets for regular council meetings on the third Tuesday of each month in Council Chambers, located at the municipal office. All council meetings are open to the public. The following table represents Council’s attendance record for all regular council meetings held in 2024.

	Council Report Card	Reg Meeting	Reg Meeting	Reg Meeting	Reg Meeting	Reg Meeting	Reg Meeting	Reg Meeting	Reg Meeting	Reg Meeting	Reg Meeting
	Explanation	2024-01-16	2024-02-20	2024-03-19	2024-04-16	2024-05-21	2024-06-18	2024-09-17	2024-10-15	2024-11-19	2024-12-17
	Council Attendance										
1	Mayor David Hayward	P	P	P	P	P	P	P	P	P	P
2	Deputy Mayor Joey Bernard	P	P	P	P	P	P	P	X		
3	Councillor at Large Tegan Noble	P	P	P	P	P	P	P	P	P	P
4	Councillor at Large Gilles Turner	P	P	P	P	P	P	P	P	P	P
5	Councillor Matthew Sheppard	P	P	P	P	P	P	P	P	P	P
6	Councillor Susan Yarom	P	P	P	P	P	P	E	P	P	P
7	Councillor Larry DeLong	P	P	P	P	P	P	P	P	P	P
8	Councillor Raymond Noble	P	P	P	P	A	A				
9	Councillor Matthew Standish									P	P
	P = In Person										
	E= Electronic										
	A= Absent										

Special Council Meetings

There were four (4) special council meetings held in 2024. The following tables represent the agenda items and council attendance for the special council meetings

Date	Agenda Items
	Resolutions :
2024-07-16	Resolution to Declare a Vacant Council Seat, passing of Councillor Raymond Noble of Ward 2 as of June 22, 2022
	First and Second Reading by Title only Amendments to the Procedural By-Law as per LGA Section 2-15(1-4)
2024-08-06	Third and final reading by Title only Amendments to the Procedural By-Law as per LGA Section 2-15(1-4)
2024-11-21	CAO to inquire if Council Remuneration By-Law needs to be amended to freeze council's wages (no increases)
	Motion to delete line 21141 development seminars from \$4,000 to zero
	Motion to reduce line 21199 Other Legislative Costs from \$8,000 to \$4,000
	Motion to leave lines 21224 Accounting Other & 21226 External Audit as they are
	Motion to reduce line 21299 Other General Admin services from \$70,000 to 50,000

	Motion to reduce line 21959 Grants from \$55,000 to 35,000. Motion amended reduce from \$55,000 to \$45,000
	Motion to reduce line 22531 EMO Training and Development from \$5,000 to \$2,500
	Motion to reduce line 22599 EMO Other from \$200,000 to \$120,000
	Motion to reduce line 26119 Other (architectural plans) from \$200,000 to \$100,000
	Motion to eliminate line 26212 Other (beautification Planters) from the budget line
	Motion to leave line 26919 Other Tourism at \$1,000 change name Christmas Parade to Santa Clause Parade
	Motion to leave line 26999 Other (decorative lighting etc) at \$500
2024-12-19	Motion to transfer \$122,719.20 to the Operating Reserve and \$132,333.49 to the Capital Reserve
	Motion to review and adopt the 2025 Budget

		SPECIAL MEETING	SPECIAL MEETING	SPECIAL MEETING	SPECIAL MEETING
		2024-07-16	2024-08-06	2024-11-21	2024-12-19
	Council Attendance				
1	Mayor David Hayward	E	E	E	E
2	Deputy Mayor Bernard	E	E	A	E
3	Councillor at Large Tegan Noble	E	E	E	E
4	Councillor at Large Gilles Turner	E	A	E	E
5	Councillor Matthew Sheppard	E	E	E	E
6	Councillor Susan Yarom	E	E	E	E
7	Councillor Larry DeLong	E	A	E	E
8	Councillor Raymond Noble				
9	Councillor Matthew Standish				E
	P = In Person				
	E= Electronic				
	A= Absent				

Closed Sessions

2024-04-16	Matter pursuant to p.68(1) (a),1(b), 1(c) of the Local Governance Act
2024-09-28	Matter pursuant to p.68(1) (a), and 1(c) of the Local Governance Act
2024-11-21	Matter pursuant to p.68(1) (i), and 1(j) of the Local Governance Act
2024-12-17	Matter pursuant to p.68(1) (c) of the Local Governance Act

Council Committees

During 2024 the Council Committees were not active; however, Council and Staff are working to have these committees working efficiently in 2025.

Sunbury-York South Rural Community Staff

In 2024 Sunbury-York South Rural Community had four (4) full time staff positions which included CAO/Treasurer, Assistant Clerk/Treasurer, EMO Director, and a Communications Specialist.

2024 Budget

For 2024 Sunbury-York South Rural Community had a total tax base of \$819,030,800.00 and a total general operating budget of \$2,994,605.00. Community services provided for by the municipality's general operating budget fall under the following departmental areas: General Government Services, Protective Services, Transportation Services, Environmental Health Services, Environmental Development Services, Recreation and Cultural Services and Fiscal Services.

General Government Services

Responsible for the overall governance and financial administration of Sunbury-York South Rural Community, general government services include council functions, general and financial management, legal matters, civic relations, and compliance with legislation.

General government services expenditures for 2024 also include fees paid to the Capital Region Service Commission for the provincially mandated service of cooperative and regional planning in the amount of \$16,348.00.

Total Budget	\$ 856,877.00
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Total Expenditures	\$ 791,419.29
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Protective Services

Protective services are responsible for the provision of fire protection, emergency measures, and other protective measures such as animal control.

Protective services expenditures for 2024 also include fees paid to the Capital Region Service Commission for the provincially mandated service of regional public safety in the amount of \$2,268.00.

Total Budget	\$ 987,835.00
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Total Expenditures	\$ 875,692.95
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Transportation Services

Transportation services are responsible for street lightening, signage, and other transportation-related expenditures such as those costs for services provided by the RSC. DTI continues to provide road and street services as they did prior to reform.

In 2024, SYSRC paid fees to the Capital Region Service Commission in the amount of \$2,660.00 for these mandated regional transportation services.

Total Budget	\$ 52,270.00
Total Expenditures	\$ 15,659.93

Environmental Health Services

Environmental health services are responsible for the provision of solid waste collection, and disposal.

Total Budget	\$ 705,653.00
Total Expenditures	\$ 587,946.54

Environmental Development Services

Services in this category are provided by the Capital Regional Service Commission and include planning and zoning, economic development, and research and planning studies. Environmental development services also include tourism initiatives provided by Fredericton Tourism.

During 2024, SYSRC paid fees to the Capital Region Service Commission for the provincially mandated services of regional tourism promotion (\$43,788.00), regional economic development (\$31,584.00), community development (\$7,976.00) and local planning (\$150,792.00).

Total Budget	\$ 236,139.00
Total Expenditures	\$ 234,140.00

Recreational and Cultural Services

Sunbury-York South Rural Community has a recreational services agreement with the City of Fredericton, Town of Oromocto, and Tri-County Complex.

Recreation and cultural services expenditures for 2024 also include fees paid to the Capital Region Service Commission for the provincially mandated services of regional sport, recreation and cultural infrastructure support and development in the amount of \$3,624.00

Total Budget \$ 122,791.00

Total Expenditures \$ 133,193.40

Fiscal Services

Fiscal services include capital purchases, projects, debenture repayments, and transfers to capital reserves fund (for future expenditures/projects). Monetary contributions made by the Federal or Provincial governments to capital projects are recorded under revenue, while the project expenses are recorded under the fiscal services.

In 2024 \$132,333.49 was transferred into the Capital Reserve and \$122,719.20 to the Operating Reserve.

Total Budget \$ 33,040.00

Total Expenditures \$ 315,544.49

Donations, Grants, Financial Contributions

The following donations, grants, and/or financial contributions of \$500.00 or more were made by council in 2024.

Amount	Recipient	Cause
4,000.00	Rusagonis Baptist Church	Mowing of Cemetery
1,000.00	Heritage Society of Rusagonis	Bridge Park mowing, Heritage School House
3,500.00	Rusagonis Station Cemetery Fund	Cleaning, mowing and caretaking of the Cemetery

2024 Capital Projects

Sunbury-York South did not have any Capital Projects in 2024.

2024 Capital Expenditures

Sunbury-York South incurred capital expenditures in 2024, which are listed below:

	Product/Service	Cost
	Digital Notebook	\$ 1,133.00
3	Think Pad Laptops/Monitors	\$ 5,507.00
	Progressive Desk	\$ 1,499.00
3	Kenwood VHF MZH Radios	\$ 1,710.00
2	Digital Signs w/software & posts	\$ 111,268.00
	Land Purchase	\$ 300,000.00

Consolidated Financial Statements – December 13, 2024

The following attachment contains the consolidated financial statements by Sunbury-York South Rural Community as of December 31, 2024.

SUNBURY-YORK SOUTH RURAL COMMUNITY

CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2024

SUNBURY-YORK SOUTH RURAL COMMUNITY

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Shannon & Buffett, LLP

Chartered Professional Accountants

GARRY L. ARMSTRONG, CPA, CA RON W. SAUNTRY, CPA, CA

October 17, 2025

INDEPENDENT AUDITOR'S REPORT

To the Mayor and the Members of the Council

Report on the Audit of the Consolidated Financial Statements

Opinion

We have audited the consolidated financial statements of Sunbury-York South Rural Community (the "Rural Community"), which comprise the consolidated statement of financial position as at December 31, 2024, and the consolidated statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Rural Community as at December 31, 2024, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for the Public Sector.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the Rural Community in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Our audit was conducted for the purposes of forming an opinion on the consolidated financial statements taken as a whole. Notes 17, 18 and 19 on pages 18, 19 and 20 respectively are presented for purposes of additional information and are not a required part of the consolidated financial statements. Such information, except for that portion marked "unaudited" on which we express no opinion, has been subjected to the auditing procedures applied, only to the extent necessary to express an opinion, in the audit of the consolidated financial statements taken as a whole.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian accounting standards for the Public Sector, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Rural Community's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Rural Community or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Rural Community's financial reporting process.

INDEPENDENT AUDITOR'S REPORT (continued)

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Rural Community's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Rural Community's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Rural Community to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Shannon & Buffett LLP

Chartered Professional Accountants



SUNBURY-YORK SOUTH RURAL COMMUNITY

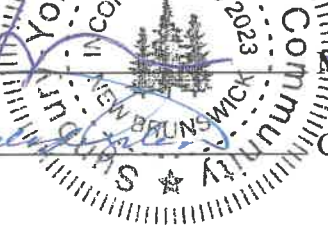
CONSOLIDATED STATEMENT OF FINANCIAL POSITION

DECEMBER 31, 2024

	<u>2024</u>	<u>2023</u>
Financial assets:		
Cash (note 3)	\$ 910,132	\$ 304,296
Receivables:		
- Federal government and its agencies (note 4)	82,809	15,554
- Province of New Brunswick (note 5)	-	18,599
- Other	<u>19,267</u>	<u>15,491</u>
	<u>1,012,208</u>	<u>353,940</u>
Liabilities:		
Bank loan (note 6)	291,240	-
Payables and accruals (note 7)	44,057	233,648
Deferred revenue (note 8)	162,052	-
Long-term debt (note 9)	300,000	-
Accrued pension benefit liability (asset) (note 10)	<u>(7,900)</u>	<u>-</u>
	<u>789,449</u>	<u>233,648</u>
Net financial assets	<u>222,759</u>	<u>120,292</u>
Non-financial assets:		
Tangible capital assets (note 11)	447,048	20,148
Accumulated amortization	<u>(4,029)</u>	<u>-</u>
	443,019	20,148
Prepaid expenses	<u>17,482</u>	<u>4,452</u>
	<u>460,501</u>	<u>24,600</u>
Accumulated surplus (page 4)	<u>\$ 683,260</u>	<u>\$ 144,892</u>

Approved by:

 
Mayor
Clerk or Treasurer



SUNBURY-YORK SOUTH RURAL COMMUNITY

CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS

FOR THE YEAR ENDED DECEMBER 31, 2024

	(Unaudited) 2024 <u>Budget</u>	2024 <u>Actual</u>	2023 <u>Actual</u>
Revenue:			
Property tax warrant	\$ 2,842,048	\$ 2,842,048	\$ 2,271,297
Unconditional grant	29,113	29,113	36,101
Other government transfers	79,157	227,118	126,895
Other	<u>44,287</u>	<u>96,534</u>	<u>69,103</u>
	<u>2,994,605</u>	<u>3,194,813</u>	<u>2,503,396</u>
Expenses:			
General government services	868,006	769,588	551,000
Protective services	1,005,835	915,917	728,920
Transportation services	52,270	15,660	17,249
Environmental health services	705,653	587,947	727,179
Environmental development services	236,139	234,140	219,135
Recreation and cultural services	<u>122,791</u>	<u>133,193</u>	<u>115,021</u>
	<u>2,990,694</u>	<u>2,656,445</u>	<u>2,358,504</u>
Annual surplus (note 17)	<u>\$ 3,911</u>	538,368	144,892
Accumulated surplus, beginning of year		<u>144,892</u>	<u>-</u>
Accumulated surplus, end of year		<u>\$ 683,260</u>	<u>\$ 144,892</u>

SUNBURY-YORK SOUTH RURAL COMMUNITY

CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2024

	<u>2024</u>	<u>2023</u>
Annual surplus	\$ <u>538,368</u>	\$ <u>144,892</u>
Acquisition of tangible capital assets	(426,900)	(20,148)
Amortization of tangible capital assets	4,029	-
(Increase) in prepaid expenses	<u>(13,030)</u>	<u>(4,452)</u>
	<u>(435,901)</u>	<u>(24,600)</u>
Increase in net financial assets	102,467	120,292
Net financial assets, beginning of year	<u>120,292</u>	<u>-</u>
Net financial assets, end of year	<u><u>\$ 222,759</u></u>	<u><u>\$ 120,292</u></u>

SUNBURY-YORK SOUTH RURAL COMMUNITY
CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2024

	<u>2024</u>	<u>2023</u>
Operating transactions:		
Annual surplus	\$ 538,368	\$ 144,892
Non-cash items:		
- Amortization	4,029	-
Change in deferred revenue	162,052	-
Change in prepaid expenses	(13,030)	(4,452)
Other (note 13)	<u>(249,923)</u>	<u>184,004</u>
	<u>441,496</u>	<u>324,444</u>
Capital transactions:		
Acquisition of tangible capital assets	<u>(426,900)</u>	<u>(20,148)</u>
Financing transactions:		
Increase in bank loan	291,240	-
Increase in long-term debt	<u>300,000</u>	<u>-</u>
	<u>591,240</u>	<u>-</u>
Increase in cash position	605,836	304,296
Cash position, beginning of year	<u>304,296</u>	<u>-</u>
Cash position, end of year	<u>\$ 910,132</u>	<u>\$ 304,296</u>

SUNBURY-YORK SOUTH RURAL COMMUNITY

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2024

1. Reporting entity:

The Rural Community has been established under the Province of New Brunswick Local Governance Act, effective January 1, 2023 and is exempt from income tax under Section 149(1)(c) of the Canada Income Tax Act.

2. Significant accounting policies:

(a) Basis of accounting -

The consolidated financial statements of the Rural Community are the representations of management prepared in accordance with Canadian accounting standards for local governments, as recommended by the Public Sector Accounting Board (PSAB) of CPA Canada.

The focus of PSAB financial statements is on the financial position of the Rural Community and the changes thereto. The Consolidated Statement of Financial Position includes all of the assets and liabilities of the Rural Community.

The consolidated financial statements reflect assets, liabilities, revenues, expenditures and changes in net debt and cash flows of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their affairs and resources to the Rural Community and which are owned or controlled by the Rural Community.

Interdepartmental and organizational transactions and balances have been eliminated.

(b) Budget -

The operating budget figures contained in these consolidated financial statements were approved by Council on December 13, 2023 and the Minister of Environment and Local Government on December 20, 2023.

(c) Revenue recognition -

Unrestricted revenue is recorded on an accrual basis and is recognized when collection is reasonably assured. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred.

Other revenue is recorded when it is earned.

SUNBURY-YORK SOUTH RURAL COMMUNITY

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2024

2. Significant accounting policies (continued):

(d) Use of estimates -

The preparation of the consolidated financial statements in conformity with Canadian accounting standards for the Public Sector requires management to make estimates that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the period in which they become known. Actual results may differ from those estimates.

(e) Cash and cash equivalents -

Cash and cash equivalents include cash on hand, balances with banks and short-term deposits with original maturities of three months or less.

(f) Tangible capital assets -

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost of the tangible capital asset is amortized on a straight-line basis over the estimated useful life as follows:

<u>Asset type</u>	<u>Useful Life</u>
Machinery and equipment	5-10 years

Assets under construction are not amortized until the asset is available for productive use.

Amortization commences with the year after acquisition.

There is no amortization in the year of disposal.

SUNBURY-YORK SOUTH RURAL COMMUNITY

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2024

2. Significant accounting policies (continued):

(g) Segmented information -

The Rural Community is a diversified municipal unit that provides a wide range of services to its residents. For management reporting purposes, the Rural Community's operations and activities are organized and reported by function. This presentation was created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations. Rural Community services are provided by departments as follows:

General government services

This department is responsible for the overall governance and financial administration of the Rural Community. This includes council functions, general and financial management, legal matters and compliance with legislation as well as civic relations.

Protective services

This department is responsible for the provision of emergency measures, animal control and other protective measures.

Transportation services

This department is responsible for street lighting and other transportation related functions.

Environmental health services

This department is responsible for the provision of waste collection and disposal.

Environmental development services

This department is responsible for planning and zoning, community development, tourism and other municipal development and promotion services.

Recreation and cultural services

This department is responsible for recreational and cultural facilities/support.

SUNBURY-YORK SOUTH RURAL COMMUNITY

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2024

3. Cash:

	<u>2024</u>	<u>2023</u>
Internally restricted cash - Reserves	\$ 331,979	\$ 75,000
Internally restricted cash - CCBF	157,052	-
Unrestricted cash	<u>421,101</u>	<u>229,296</u>
	<u>\$ 910,132</u>	<u>\$ 304,296</u>

4. Receivables – Federal government and its agencies:

	<u>2024</u>	<u>2023</u>
Canada Revenue Agency (HST)	\$ <u>82,809</u>	\$ <u>15,554</u>

5. Receivables – Province of New Brunswick:

	<u>2024</u>	<u>2023</u>
Department of Environment and Local Government	\$ <u>-</u>	\$ <u>18,599</u>

6. Bank loan:

	<u>2024</u>	<u>2023</u>
Bank loan	\$ <u>291,240</u>	\$ <u>-</u>

The bank loan bears interest at prime and is payable to Royal Bank of Canada. The amount represents temporary financing for capital purposes. The Rural Community no longer has ministerial authority for this temporary financing upon issuance of the corresponding debenture December 20, 2024 (See note 9). However, the bank loan was repaid in full January 29, 2025.

SUNBURY-YORK SOUTH RURAL COMMUNITY

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2024

7. Payables and accruals:

	<u>2024</u>	<u>2023</u>
Payroll deductions payable	\$ -	\$ 41,773
Other amounts	<u>44,057</u>	<u>191,875</u>
	<u>\$ 44,057</u>	<u>\$ 233,648</u>

8. Deferred revenue:

	<u>2024</u>	<u>2023</u>
CCBF Funding	\$ 157,052	\$ -
Other amounts	<u>5,000</u>	<u>-</u>
	<u>\$ 162,052</u>	<u>\$ -</u>

9. Long-term debt:

	<u>2024</u>	<u>2023</u>
<u>New Brunswick Municipal Finance Corporation</u>		
- 3.294% to 4.463%, due 2044 (OIC # 23-0076)	<u>\$ 300,000</u>	<u>\$ -</u>

Approval of the Municipal Capital Borrowing Board has been obtained for the \$300,000 debenture amount.

Principal payments required during the next five years are as follows:

2025	-	\$ 10,000
2026	-	11,000
2027	-	11,000
2028	-	11,000
2029	-	12,000

The Rural Community has ministerial authority remaining for long-term borrowing for capital purposes as follows:

OIC # 23-0076	General Capital Fund - General Government	<u>\$ 30,000</u>
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See note 6 with respect to bank loan outstanding at December 31, 2024.

SUNBURY-YORK SOUTH RURAL COMMUNITY

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2024

10. Accrued pension benefit liability:

The Rural Community and its employees participate in the New Brunswick Municipal Employees Pension Plan (NB MEPP). The NB MEPP is a multiple-employer defined benefit pension plan administered by a board elected by the members under the provisions of the Province of New Brunswick Local Governance Act. The NB MEPP provides pensions based on length of service and best average earnings.

Employees make contributions using rates that vary by earnings level and employment category, with an overall average contribution rate of approximately 7.95%. Each municipality contributes an amount that equals their employees contribution amounts. Pension Fund Assets are invested in Short Term Securities, Bonds, Canadian Equities, Real Estate, Infrastructure and Foreign Equities.

Actuarial valuations for funding purposes are performed either annually or triennially depending on the financial position of the NB MEPP (currently annually). In turn, the actuarial valuations for accounting purposes are based on these figures (with adjustments).

The actuarial valuation for accounting purposes was based on a number of assumptions about future events, such as inflation rates, interest rates, wage and salary increases and employee turnover and mortality. The assumptions used reflect management's best estimates. The following summarizes the major assumptions in the valuation as at December 31, 2023:

- The expected inflation rate is 2.1%
- The discount rate used to determine the accrued benefit obligation is 6.05%
- The expected rate of return on assets is 6.05%
- Retirement age varies by age and employment category
- Estimated average remaining service life (EARSLS) is 14 years

The actuarial valuation prepared as at December 31, 2022 indicated that the market value of net assets available for the accumulated plan benefits was less than the present value of these benefits. The pension plan has been granted a solvency deficiency exemption by the Province of New Brunswick. On a going concern valuation basis, the actuarial valuation indicated a plan deficit of \$12,228,600, a change of \$13,522,700 from the December 31, 2021 surplus of \$1,294,100. Based on the assumptions as at December 31, 2022, the actuary expects the level of employer and employee contributions to be sufficient to fund the current service cost and going concern special payments, as required by the Pension Benefits Act.

The following summarizes the NB MEPP data as it relates to the Rural Community:

- Benefit Payments were \$0 in 2023 and were estimated to be \$0 in 2024
- Combined contributions were \$19,400 in 2023 and were estimated to be \$18,800 in 2024

In addition to determining the position of the NB MEPP as it relates to the Rural Community as at December 31, 2022 and December 31, 2023, NB MEPP's actuary performed an extrapolation of the December 31, 2023 accounting valuation to determine the estimated position as at December 31, 2024. The extrapolation assumes assumptions used as at December 31, 2024 remain unchanged from December 31, 2023. The extrapolation also assumes assets return 6.05% net of all fees and expenses. If experience is different than assumed, amounts will adjust to reflect actual experience.

SUNBURY-YORK SOUTH RURAL COMMUNITY

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2024

10. Accrued pension benefit liability (continued):

Results of the extrapolation are as follows:

	(Estimated) Jan.1, 2024 to <u>Dec. 31, 2024</u>
Accrued benefit liability (asset):	
Accrued benefit liability (asset), beginning of year	\$ -
Adjustment to estimate	(4,100)
Pension expense for the year	5,600
Less employer contributions	<u>(9,400)</u>
Accrued benefit liability (asset), end of year	<u>\$ (7,900)</u>

	(Estimated) Jan.1, 2024 to <u>Dec. 31, 2024</u>
Reconciliation of funded status at end of year:	
Accrued benefit obligation	\$ 32,400
Plan assets	<u>41,000</u>
Plan deficit (surplus)	(8,600)
Unamortized experience gains	<u>700</u>
Accrued benefit liability (asset), end of year	<u>\$ (7,900)</u>

	(Estimated) Jan.1, 2024 to <u>Dec. 31, 2024</u>
Reconciliation of accrued benefit obligation:	
Accrued benefit obligation, beginning of year	\$ -
Adjustment to estimate	15,500
Current service cost	15,500
Interest for year	<u>1,400</u>
Accrued benefit obligation, end of year	<u>\$ 32,400</u>

SUNBURY-YORK SOUTH RURAL COMMUNITY

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2024

10. Accrued pension benefit liability (continued):

	(Estimated) Jan.1, 2024 to <u>Dec. 31, 2024</u>
Reconciliation of plan assets:	
Plan assets, beginning of year	\$ -
Adjustment to estimate	20,400
Employer contributions	9,400
Employee contributions	9,400
Return on plan assets during year	<u>1,800</u>
Plan assets, end of year	<u>\$ 41,000</u>
	(Estimated) Jan.1, 2024 to <u>Dec. 31, 2024</u>
Pension expense:	
Employer current service cost	\$ 6,100
Interest on accrued benefit obligation	1,400
Expected return on assets	(1,800)
Experience loss (gain)	<u>(100)</u>
	<u>\$ 5,600</u>

SUNBURY-YORK SOUTH RURAL COMMUNITY

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2024

11. Tangible capital assets:

	<u>Land</u>	<u>Machinery and Equipment</u>	<u>2024 Total</u>	<u>2023 Total</u>
Cost:				
Balance, beginning of year	\$ -	\$ 20,148	\$ 20,148	\$ -
Additions	<u>305,779</u>	<u>121,121</u>	<u>426,900</u>	<u>20,148</u>
Balance, end of year	<u>305,779</u>	<u>141,269</u>	<u>447,048</u>	<u>20,148</u>
Accumulated amortization:				
Balance, beginning of year	-	-	-	-
Amortization	<u>-</u>	<u>4,029</u>	<u>4,029</u>	<u>-</u>
Balance, end of year	<u>-</u>	<u>4,029</u>	<u>4,029</u>	<u>-</u>
Net Book Value of Tangible Capital Assets	<u>\$ 305,779</u>	<u>\$ 137,240</u>	<u>\$ 443,019</u>	<u>\$ 20,148</u>

12. Short-term borrowings compliance:

(i) Operating borrowing -

As prescribed in the Province of New Brunswick Local Governance Act, borrowing to finance General Fund operations is limited to 4% of the Municipality's operating budget. Borrowing to finance Utility Fund operations is limited to 50% of the operating budget for the year. See note 6 with respect to bank loan balance outstanding at December 31, 2024.

(ii) Inter-fund borrowing -

The Municipal Financial Reporting Manual requires that short-term inter-fund borrowings be repaid in the next year unless the borrowing is for a capital project. In 2024, the Rural Community has complied with these requirements.

SUNBURY-YORK SOUTH RURAL COMMUNITY

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2024

13. Other (Statement of Cash Flows):

	<u>2024</u>	<u>2023</u>
(Increase) in amounts receivable	\$ (52,432)	\$ (49,644)
Increase (decrease) in accounts payable and accrued liabilities	(189,591)	233,648
(Increase) in accrued pension benefit asset	<u>(7,900)</u>	<u>-</u>
	<u>\$ (249,923)</u>	<u>\$ 184,004</u>

14. Financial instruments:

The Rural Community's financial instruments consist of cash, receivables, bank loan, payables and accruals and long-term debt. Unless otherwise noted, it is management's opinion that the Rural Community is not exposed to significant interest or currency risk arising from these financial instruments. The fair value of these financial instruments approximates their carrying values, unless otherwise noted.

The Rural Community is subject to credit risk through receivables. The Rural Community minimizes credit risk through on-going credit management.

15. Commitments:

The Rural Community leases office space, recreation services, solid waste collection, office equipment and a vehicle under operating leases which expire at various dates between 2025 and 2028. Future minimum payments (excluding HST) are estimated to be approximately as follows:

2025	-	\$ 625,900
2026	-	575,600
2027	-	143,200
2028	-	<u>7,200</u>
		<u>\$ 1,351,900</u>

Certain leases allow for early cancellation under specific circumstances with adequate notice.

Commencing in 2025, the Rural Community will be paying for policing services.

SUNBURY-YORK SOUTH RURAL COMMUNITY

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2024

16. Schedule of Segment Disclosure:

	<u>General</u>	<u>Protective</u>	<u>Transportation</u>	<u>Environmental Health</u>	<u>Environmental Development</u>	<u>Recreation and Cultural</u>	<u>2024 Consolidated</u>	<u>2023 Consolidated</u>
Revenue:								
Property tax warrant	\$ 824,864	\$ 955,842	\$ 49,672	\$ 670,580	\$ 224,402	\$ 116,688	\$ 2,842,048	\$ 2,271,297
Unconditional grant	8,450	9,791	509	6,869	2,299	1,195	29,113	36,101
Other government transfers	227,118	-	-	-	-	-	227,118	126,895
Other	<u>96,534</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>96,534</u>	<u>69,103</u>
	<u>1,156,966</u>	<u>965,633</u>	<u>50,181</u>	<u>677,449</u>	<u>226,701</u>	<u>117,883</u>	<u>3,194,813</u>	<u>2,503,396</u>
Expenses:								
Wages and employee benefits	375,907	40,224	-	-	-	-	416,131	252,336
Goods and services	371,299	875,693	15,660	587,947	234,140	133,193	2,217,932	2,101,068
Amortization	4,029	-	-	-	-	-	4,029	-
Interest	17,753	-	-	-	-	-	17,753	-
Other	<u>600</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>600</u>	<u>5,100</u>
	<u>769,588</u>	<u>915,917</u>	<u>15,660</u>	<u>587,947</u>	<u>234,140</u>	<u>133,193</u>	<u>2,656,445</u>	<u>2,358,504</u>
Surplus (deficit) for the year	<u>\$ 387,378</u>	<u>\$ 49,716</u>	<u>\$ 34,521</u>	<u>\$ 89,502</u>	<u>\$ (7,439)</u>	<u>\$ (15,310)</u>	<u>\$ 538,368</u>	<u>\$ 144,892</u>

SUNBURY-YORK SOUTH RURAL COMMUNITY

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2024

17. Reconciliation of Annual Surplus:

	<u>General Operating Fund</u>	<u>General Capital Fund</u>	<u>General Capital Reserve</u>	<u>General Operating Reserve</u>	<u>Total</u>
2024 Annual surplus	\$ 451,799	\$ 84,642	\$ 1,927	\$ -	\$ 538,368
Adjustments to annual surplus (deficit) for funding requirements:					
Transfers:					
- General Operating Fund to General Capital Fund	(38,229)	38,229	-	-	-
- General Operating Fund to General Capital Reserve	(132,333)	-	132,333	-	-
- General Operating Fund to General Operating Reserve	(122,719)	-	-	122,719	-
Change in accrued pension benefit liability (asset)	(7,900)	-	-	-	(7,900)
Amortization expense	-	4,029	-	-	4,029
Total adjustments to 2024 annual surplus (deficit)	<u>(301,181)</u>	<u>42,258</u>	<u>132,333</u>	<u>122,719</u>	<u>(3,871)</u>
2024 Annual Fund surplus	<u>\$ 150,618</u>	<u>\$ 126,900</u>	<u>\$ 134,260</u>	<u>\$ 122,719</u>	<u>\$ 534,497</u>

SUNBURY-YORK SOUTH RURAL COMMUNITY

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2024

18. Statement of reserves:

	<u>General Capital Reserve</u>	<u>General Operating Reserve</u>	<u>2024 Total</u>	<u>2023 Total</u>
<u>Assets</u>				
Cash	\$ <u>209,260</u>	\$ <u>122,719</u>	\$ <u>331,979</u>	\$ <u>75,000</u>
Accumulated surplus	\$ <u>209,260</u>	\$ <u>122,719</u>	\$ <u>331,979</u>	\$ <u>75,000</u>
<u>Revenue</u>				
Transfers from General Operating Fund	\$ 132,333	\$ 122,719	\$ 255,052	\$ 75,000
Interest	<u>1,927</u>	<u>-</u>	<u>1,927</u>	<u>-</u>
	<u>134,260</u>	<u>122,719</u>	<u>256,979</u>	<u>75,000</u>
Annual surplus	\$ <u>134,260</u>	\$ <u>122,719</u>	\$ <u>256,979</u>	\$ <u>75,000</u>

As prescribed in the Province of New Brunswick Local Governance Act, the amounts held in the General Operating Reserve are limited to 5% of the Rural Community's General expenditures in the previous year's operating budget (i.e.). As at December 31, 2024, the Rural Community is in compliance with these restrictions.

SUNBURY-YORK SOUTH RURAL COMMUNITY

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2024

19. Operating Budget to PSAB Budget:
(Unaudited)

	<u>General Operating Budget</u>	<u>TCA Amortization</u>	<u>Transfers</u>	<u>Total</u>
Revenue:				
Property tax warrant	\$ 2,842,048	-	-	\$ 2,842,048
Unconditional grant	29,113	-	-	29,113
Other government transfers	79,157	-	-	79,157
Other	<u>44,287</u>	<u>-</u>	<u>-</u>	<u>44,287</u>
	<u>2,994,605</u>	<u>-</u>	<u>-</u>	<u>2,994,605</u>
Expenditures:				
General government services	849,877	4,029	14,100	868,006
Protective services	1,005,835	-	-	1,005,835
Transportation services	52,270	-	-	52,270
Environmental health services	705,653	-	-	705,653
Environmental developmental services	236,139	-	-	236,139
Recreation and cultural services	122,791	-	-	122,791
Fiscal services:				
- Interest	22,000	-	(22,000)	-
- Other transfers	<u>40</u>	<u>-</u>	<u>(40)</u>	<u>-</u>
	<u>2,994,605</u>	<u>4,029</u>	<u>(7,940)</u>	<u>2,990,694</u>
	<u>\$ -</u>	<u>\$ (4,029)</u>	<u>\$ 7,940</u>	<u>\$ 3,911</u>

SUNBURY-YORK SOUTH RURAL COMMUNITY

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2024

20. Revenue and Expense Support:

	(Unaudited) 2024 <u>Budget</u>	2024 <u>Actual</u>	2023 <u>Actual</u>
Revenue:			
Other government transfers:			
Province of New Brunswick:			
- Dept of Environment and Local Govt	\$ <u>79,157</u>	\$ <u>227,118</u>	\$ <u>126,895</u>
Other:			
Licenses and permits:			
- Construction	\$ 44,287	\$ 87,374	\$ 69,097
Interest	-	1,927	6
Other	<u>-</u>	<u>7,233</u>	<u>-</u>
	<u>\$ 44,287</u>	<u>\$ 96,534</u>	<u>\$ 69,103</u>

SUNBURY-YORK SOUTH RURAL COMMUNITY

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2024

20. Revenue and Expense Support (continued):

	(Unaudited) 2024 Budget	2024 Actual	2023 Actual
Expenditures:			
General government services:			
Legislative:			
- Mayor	\$ 21,750	\$ 20,814	\$ 19,500
- Councillors	62,887	55,204	49,800
- Other	<u>8,000</u>	<u>-</u>	<u>-</u>
	<u>92,637</u>	<u>76,018</u>	<u>69,300</u>
Administrative:			
- Personnel	359,500	290,932	187,894
- Office and building	80,000	120,714	97,321
- Solicitor	5,000	13,901	-
- Vehicle lease	11,000	4,510	-
- Pension adjustment	(7,900)	(7,900)	-
- Other	<u>26,000</u>	<u>20,666</u>	<u>11,867</u>
	<u>473,600</u>	<u>442,823</u>	<u>297,082</u>
Financial Management:			
- External audit	15,000	9,381	10,000
- Other	<u>5,000</u>	<u>5,975</u>	<u>3,248</u>
	<u>20,000</u>	<u>15,356</u>	<u>13,248</u>
Other:			
- Liability insurance	15,000	14,439	12,608
- Cost of assessment	158,892	158,892	141,329
- Regional collaborative services	16,348	16,348	6,956
- Municipal association membership	1,500	1,912	1,159
- Grants to organizations	55,000	8,500	5,100
- Training and development	9,000	13,518	3,301
- Amortization	4,029	4,029	-
- Interest and bank charges	<u>22,000</u>	<u>17,753</u>	<u>917</u>
	<u>281,769</u>	<u>235,391</u>	<u>171,370</u>
	<u>\$ 868,006</u>	<u>\$ 769,588</u>	<u>\$ 551,000</u>

SUNBURY-YORK SOUTH RURAL COMMUNITY

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2024

20. Revenue and Expense Support (continued):

	(Unaudited) 2024 <u>Budget</u>	2024 <u>Actual</u>	2023 <u>Actual</u>
Expenditures (continued):			
Protective services:			
Fire:			
- Fire protection agreements	\$ <u>686,425</u>	\$ <u>686,411</u>	\$ <u>594,424</u>
Emergency Measures	<u>75,000</u>	<u>52,874</u>	<u>2,671</u>
Other:			
- Building inspector	113,944	113,944	111,625
- Animal control	20,196	20,196	19,996
- Regional public safety	2,270	2,268	204
- By-law personnel	<u>108,000</u>	<u>40,224</u>	<u>-</u>
	<u>244,410</u>	<u>176,632</u>	<u>131,825</u>
	<u>\$ 1,005,835</u>	<u>\$ 915,917</u>	<u>\$ 728,920</u>
Transportation services:			
Common services:			
- Public transit	\$ <u>2,270</u>	\$ <u>3,124</u>	\$ <u>6,572</u>
Street lighting	<u>20,000</u>	<u>12,536</u>	<u>10,677</u>
Traffic services:			
- Street signs	<u>30,000</u>	<u>-</u>	<u>-</u>
	<u>\$ 52,270</u>	<u>\$ 15,660</u>	<u>\$ 17,249</u>

SUNBURY-YORK SOUTH RURAL COMMUNITY

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2024

20. Revenue and Expense Support (continued):

	(Unaudited) 2024 <u>Budget</u>	2024 <u>Actual</u>	2023 <u>Actual</u>
Expenditures (continued):			
Environmental health services:			
Solid waste collection and disposal	\$ 665,653	\$ 559,275	\$ 643,900
Recycling	<u>40,000</u>	<u>28,672</u>	<u>83,279</u>
	<u>\$ 705,653</u>	<u>\$ 587,947</u>	<u>\$ 727,179</u>
Environmental development services:			
Local planning	\$ 150,793	\$ 150,792	\$ 131,667
Community development	7,974	7,976	2,960
Economic development	31,582	31,584	41,504
Tourism	44,790	43,788	43,004
Decorative lighting	500	-	-
Beautification and rehabilitation of lands	<u>500</u>	<u>-</u>	<u>-</u>
	<u>\$ 236,139</u>	<u>\$ 234,140</u>	<u>\$ 219,135</u>
Recreation and cultural services:			
Recreational facilities	<u>\$ 122,791</u>	<u>\$ 133,193</u>	<u>\$ 115,021</u>