



Minutes of the Regular Meeting of Sunbury-York South Rural Community Council

September 16 ,2025 at 7:00 pm

Council Chambers (22 Commerce Drive, Oromocto, Unit 2)

Preceding the meeting, Council requested Maggie McDonald be available to act as Clerk as the Assistant Clerk, Cindy Ogden, was off work.

- 1. Call to Order – Deputy Mayor DeLong called the meeting to order at 7:00 p.m.**
- 2. Roll Call –**

Deputy Mayor DeLong took the roll call due to Council's inability to appoint an Acting Clerk with the lack of quorum. Councillor Hartwick present, Councillor Sheppard present, Councillor Allen present, Deputy Mayor DeLong present, Mayor David Hayward absent.

Deputy Mayor DeLong read the following:

“As per paragraph 4 e) of procedural by-law No. 1 of Sunbury-York South Rural Community a quorum must be present at all regular and special meetings of the Council. If a quorum is not present after one half hour, the Clerk shall record the names of the Council members present, and the meeting shall stand adjourned until the next scheduled regular meeting or a special meeting is scheduled. As stated earlier, due to the lack of quorum, we are unable to appoint the individual to the position of Acting Clerk and I have taken the roll call and recorded the names of the Council members present. Quorum would constitute five (5) members of council. Currently there are only four (4) members of council in attendance. Mayor David Hayward would be the fifth member who, if in attendance, would provide quorum.

In accordance with our procedure by-law, we will wait until 7:30 p.m. for Mayor David Hayward to arrive.”

At 7:30 p.m. Deputy Mayor DeLong read the following:

“Due to the absence of Mayor David Hayward this evening, we are unable to establish quorum and conduct the business set out in the agenda for this evening's regular scheduled Council meeting. As advised earlier this evening, the Assistant Clerk/Treasurer is off on leave. Arrangements have been made for an individual to assist and perform the duties of an Acting Clerk for this meeting;

however, due to the lack of quorum, we are unable to appoint the individual to the position of Acting Clerk and unable to conduct the regular scheduled meeting of Council at this time.

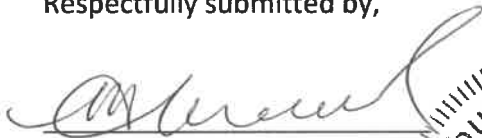
The members of council present this evening apologize to the residents of Sunbury-York South Rural Community and assure you members of council will be reaching out to Mayor David Hayward to determine if he is sick this evening or if he has chosen not to attend this evening's meeting. A request will also be put forward to hold a special council meeting next week so the continuity of business of Sunbury-York South Rural Community can continue.

Thank you.”

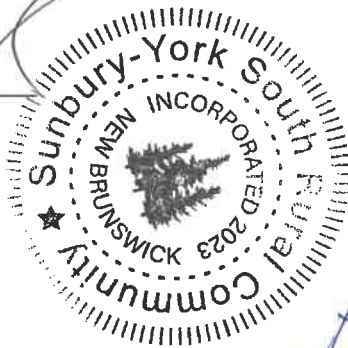
All Members of Council present agreed to hold a special meeting on September 23, 2025, and Ms. McDonald confirmed her availability to be appointed as Acting Clerk for the meeting.

Meeting ended at 7:35 p.m.

Respectfully submitted by,



Maggie McDonald
Acting Clerk



Certified Correct,



Cindy Ogden
Assistant Clerk/Treasurer



Greg Lutes
Supervisor