



## Minute of Special Council Meeting of the 2023-2026 Term

**MIN-SPEC-COUN-03-2024**

**Held on MS Teams**

*Meeting time: 6:00 pm to 8:00 pm*

November 21, 2024

- I. **Call to Order** -Mayor Hayward 6:00 pm
- II. **Roll Call - Clerk** – Marjorie Turner CAO/Clerk
- III. **Adoption of Agenda**  
Moved by Councillor Delong; Seconded by Councillor Yarom  
Motion Carried
- IV. **Adoption of the Minutes of Previous Special Council Meeting** – Nil
- V. **Conflict of Interest** – None
- VI. **Emo Director Report – Jared Bishop**  
The EMO Director provided a consulting report with recommendations and pricing on the generators for the comfort centres at the proposed sites of the Anglican Church in Nasonworth and the Baptist Church in Rusagonis. Procurement for tender is anything over \$121,200 for goods and services and \$302,900 for construction.  
  
Reported that at his 1<sup>st</sup> Public Safety Meeting, as EMO Director, they discussed doing a community risk assessment. This is something that can be done internally. Sourcing out could cost around \$50,000. He would like to also do a wildfire assessment. The cost of this could run \$30,000. It could be combined with the community risk assessment. There is a considerable amount of work in the assessments. There is funding available also for these assessments.
- VII. **2025 Budget – Marjorie Turner CAO/Treasurer**  
The CAO presented the draft budget to council to review and make recommendations for changes, if any.

The Revenues consist of Building Permit/Construction costs and the surplus carried over from 2023.

She then continued with Expense portion of the budget. Most of the expenses are fixed and determined by; DELG for policing, cost of assessment, animal control; CRSC for transportation, tipping fees, building inspectors, planning, tourism, etc and other municipalities for fire and recreation services.

Administration costs can only be discussed in a Closed Session and can do so after the general budget discussion.

Line 21111,21119,21131 and 21139 – The CAO is to inquire if the Council Remuneration By-Law needs to be amended to freeze council's wages (no increases).

Moved by Councillor Turner; Seconded by Councillor Sheppard

Motion Carried

Line 21141 Development Seminars – Motion to delete Development Seminars from \$4,000 to zero.

Moved by Councillor DeLong; Seconded by Councillor Noble

Motion Carried

Line 21199 Other Legislative Costs – Motion to reduce line 21199 from \$8,000 to \$4,000.

Moved by Councillor DeLong; Seconded by Councillor Noble

Motion Carried

Line 21224 & 21126 under Financial Management – Motion to be leave lines 21224 & 21126 as they are.

Moved by Councillor DeLong; Seconded by Councillor Turner

Motion Carried

Line 21299 Other General Administration Services – Motion to reduce line 21299 from \$70,000 to \$50,000.

Moved by Councillor DeLong; Seconded by Councillor Sheppard

Motion Defeated

Line 21959 Grants – Motion to reduce line 21959 from \$55,000 to \$35,000. Motion amended to reduce from \$55,000 to \$45,000.

Moved by Councillor Turner; Seconded by Councillor Sheppard

4 Yay, 2 Nay - Mayor Hayward, Councillor Noble

Motion Carried

**Mayor Hayward requested permission to extend meeting 30 minutes to 8:30. Granted.**

Line 22531 EMO Training & Development – Motion to reduce line 22531 from \$5,000 to \$2,500.

Moved by Councillor Turner; Seconded by Councillor DeLong

Motion Carried

Line 22599 EMO Other (generators, fire assessment/other) – Motion to reduce line 22599 from \$200,000 to \$120,000.

Moved by Councillor Turner; Seconded by Councillor Noble

Motion Carried

Line 23261 Street Signs – Motion to reduce line 23261 from \$30,000 to \$25,000.

Moved by Councillor Sheppard; Seconded by Councillor Yarom

Motion Carried

**Mayor Hayward requested a Motion to extend the meeting another 30 minutes to 9:00.**

**Moved by Councillor Turner; Seconded by Councillor Noble**

**Motion Carried**

Line 26119 Other (Architectural Plans) – Motion to reduce line 26119 from \$200,000 to \$100,000.

Moved by Councillor Turner; Seconded by Councillor Noble

4 Yay, 2 Nay – Mayor Hayward, Councillor Sheppard

Motion Carried

Line 26212 Other Beautification Planters – Motion to eliminate \$500 from the budget line.

Moved by Councillor Turner; Seconded by Councillor Yarom

Motion Carried

Line 26919 Other Tourism – Motion to leave the \$1000 in the budget line however change the terminology from Christmas Parade to Santa Clause Parade.

Moved by Councillor Noble; Seconded by Councillor Turner

Motion Carried

Line 26999 Other (decorative lighting etc) – Motion to leave the \$500 in the budget line.

Moved by Councillor Turner; Seconded by Councillor DeLong

Motion Carried

Councillor Sheppard brought up the topic of the vehicle and the office leases. He inquired what the leases time frames were. The vehicle is a 4-year lease, and the office lease is signed for 2 years. He also inquired what the option would be to break the office lease. The CAO informed him it is locked in for 2 years; to opt out we would owe them fees as well as 6 months rent. Councillor DeLong directed the CAO to double check the opt out time frame and it was confirmed that it would be a 6 month pay period of the lease should council wish to break it.

The CAO informed council that after all the changes discussed earlier and should no other changes be made to the budget lines; the tax rates are as follows: Ward 1 remains at .89 and Ward 2 has decreased to .90. per thousand.

**VIII. Adjournment- 9:10 pm**

Moved by Councillor Turner; Seconded by Councillor Noble

Motion Carried

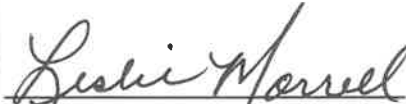
Respectfully submitted by,



Cindy Ogden  
Assistant Clerk/Treasurer



Certified Correct,



Leslie Morrell  
Interim Clerk/Treasurer



David Hayward  
Mayor