

0180-01/02

**SUNBURY YORK SOUTH RURAL COMMUNITY
MEETING IN REGULAR SESSION**

18 FEBRUARY 2025 @ 7:00 PM

1. CALL TO ORDER

The Mayor called the meeting to order at 7:00 pm.

2. ATTENDANCE

Mayor David Hayward
Deputy Mayor Delong
Councillor Turner
Councillor Noble
Councillor Standish
Councillor Shephard

REGRETS

ABSENT

OTHERS

CRSC Staff
Jamie Warren
Mac Burns
Susan Yarom

3. Resolution – Appointment of Interim Clerk/Treasurer

WHEREAS, subsection 73 of the Local Governance Act requires that Council appoint a clerk and treasurer; and

WHEREAS, subsection 71(2) of the Local Governance Act sets out Council may appoint the officers that necessary for the administration of the local government;

BE IT THEREFORE RESOLVED THAT under the authority of subsections 71(1) of the Local Governance Act, Gillian Mersereau be appointed Interim Clerk and Treasurer, effective 18 February 2025;

THAT these appointments shall be in accordance with the terms and conditions set out for a 24 hour period.

Moved by Councillor Sheppard, seconded by Councillor Noble. **CARRIED**

4. ACCEPTANCE OR BUILDING OF AGENDA

The agenda was amended by adding Town Hall Session – Application for Rezoning – 313 Sunpoke Road

Moved by Deputy Mayor Delong, seconded by Councillor Sheppard, that the agenda for 18 February 2025 be accepted. **CARRIED**

5. Application for Rezoning – 313 Sunpoke Road – Rural Residential to Commercial and Light Industrial

Staff from the Capital Region Service Commission Planning and Development Department presented an application for rezoning from residential to commercial light industrial from Jamie Warren of 313 Sunpoke Road to allow him to conduct an auto sales business.

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The property falls under the Rural "R" Zoning designation as per the Rusagonis-Waasis Planning Area Rural Plan Regulation (14-RUW-033-00). According to the application, automobile sales and minor repairs are not permitted uses under the Rural Residential zone. However, the Commercial and Light Industrial "CLI" allows the operation as of right.

A discussion was held to determine the number of vehicles that would be permitted to be on the lot for sale at one time. The CRSC recommends only six vehicles be permitted on the lot. Mr. Warren commented that with his own personal vehicles that would only allow him to have a couple vehicles for sale at one time. It was determined that Council will allow eight vehicles to be on the lot for sale at any given time, after it was determined that that no lines of sight or snowplowing issues would arise.

There were no written objections or comments from those in attendance concerning the rezoning application.

Moved by Councillor Turner, seconded by Councillor Nobel,

RESOLVED: THAT application received from Jamie Warren to rezone the property located at 313 Sunpoke Road from Rural Residential Zone to Commercial and Light Industrial Zone, be approved in accordance with the terms and conditions set forth by the Capital Region Service Commission Planning & Development Department. **CARRIED**

6. DISCLOSURE OF CONFLICT OF INTEREST – Nil

7. CORRECTION AND ADOPTION OF MINUTES - Nil

8. PRESENTATIONS TO COUNCIL

a. Mr. Mac Burns

Mr. Burns stated that he would like to see more communication and transparency from Council and staff concerning the business conducted by the Sunbury York South Rural Community.

He also mentioned that he would like to see the following committees created for the residents of SYSRC to be able to be more involved

- EMO Committee
- Recreation & Heritage Committee
- Human Resources and,
- Legal Compliance/Risk Management/ Local Governance Compliance Committee

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b. Susan Yarom

Councillor Susan Yarom read aloud her letter of resignation from her Ward 2 Council seat to those present.

9. MAYOR REPORT

Mayor Hayward stated he had no business to report.

Deputy Mayor Delong reported that members for the newly created Communications Committee have been confirmed, and that the committee will begin drafting a communications plan for the Council's consideration.

8. READING OF BY-LAWS AND RESOLUTIONS

a. Resolution to Appoint Auditors

BE IT RESOLVED: that Shannon & Buffet, LLP be appointed as the auditors for the rural community of Sunbury York South's 2024 Audit.

Moved by Councillor Noble, seconded by Councillor Sheppard. **CARRIED**

b. Resolution to Declare Vacant Seat

WHEREAS Councillor Susan Yarom, elected to represent Ward 2, resigned on 27 January 2025.

AND WHEREAS pursuant to the Local Governance Act, Section 50(1)(b) to (h), and Section 51(1), the Council of Sunbury York South Rural Community is required to declare the seat vacant and initiate the process to fill the vacancy;

THEREFORE, BE IT RESOLVED by the Council of Sunbury York South Rural Community as follows:

DECLARATION OF VACANCY: The Council hereby declares that the seat of Councilor Susan Yarom, representing Ward 2, is vacant as of 27 January 2025. The Clerk is directed to notify Elections New Brunswick of the vacancy and to request that the necessary procedures be undertaken to hold a by-election in accordance with the provisions of the Local Governance Act and regulations of Elections New Brunswick.

Moved by Councillor Standish, seconded by Councillor Noble. **CARRIED**

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c. First & Second Reading of By-Law No. 16-2024

First and Second Reading of a By-Law to Amend the Rusagonis-Waasis Planning Area Rural Plan Regulation (14-RUW-033-00) By-Law No. 16-2024 was held.

- 9. **UNFINISHED BUSINESS – nil**

- 10. **NEW BUSINESS - Nil**

- 11. **DATE OF NEXT MEETING – 18 March 2025**

- 12. **ADJOURNMENT**

RESOLVED THAT Council meeting in Regular Session on Tuesday, 18 February 2025 be adjourned.

Moved by Councillor Noble, seconded by Deputy Mayor Delong. **CARRIED**


Chief Administrative Officer/Clerk


Mayor

