



## **Minutes #7-2024**

### **Sunbury-York South Rural Community**

#### **Regular Council Meeting Minutes #17 of the 2023-2026 Term**

**Meeting time: 7:00 p.m. to 9 p.m.**

**September 17, 2024**

**Attendance:** Mayor Hayward, Deputy Mayor Bernard, Councillor Yarom, Councillor Turner, Councillor DeLong, Councillor Sheppard, Councillor Noble, CAO Marjorie Turner, Assistant Clerk Cindy Ogden, Administrative Assistant Brendan Doyle, EMO Director Jared Bishop and Raghav Parikh of CRSC

- I. **Call to order** – Mayor Hayward – 7 p.m.
- II. **Roll Call** – As directed by the Clerk, the Assistant Clerk, Cindy Ogden, recorded the attendance.
- III. **Approval of Agenda**

Moved by Deputy Mayor Bernard; Seconded by Councillor Noble

Motion Carried

- IV. **Approval of Minutes Previous**

- a. **Approval of Minutes Previous Regular Council Meeting June 18, 2024**

Moved by Councillor Turner; Seconded by Councillor DeLong

Motion Carried

- V. **Presentations to Council**

- a. Raghav Parikh of the Capital Regional Service Commission addressed Council with the rezoning request of PID 60199999 – 3328 Route 101 from Industrial to Residential. The property owners, Marwood Ltd., have applied for rezoning to place a mini home, which is intended to house temporary foreign workers, and a septic field on the property.

The Council expressed some concerns with the intended usage of the property for CRSC to investigate further and provide answers for the next meeting.

- Is there a wastewater/septic system study being conducted? Will the new septic system being installed be sufficient for the intended usage?
- Health concerns is a main issue - will there be air, water and soil testing conducted as there were toxic chemicals previously used on nearby site

- Clarification on the residential use as to industrial. The Council feels that the use would not be considered residential as people are not living onsite, but industrial as they are workers quarters.

**VI. Conflict of Interest – None**

**VII. Correspondence**

- a. Minister of Local Government condolences letter on the recent passing of Councillor Raymond Noble

**VIII. Mayors Report**

- a. Attended multiple CRSC budget meetings. Good start to the 2025 budget, which has not been voted in yet. Another meeting scheduled for Sept 19<sup>th</sup>.
- b. The Economic Expansion Committee had a slideshow presentation which he will share with Council.
- c. Ignite will be getting a new service personnel.
- d. Welcomed Grace Georgina Sheppard to the community. Congratulations Dr. Sheppard and family.

**IX. Committee Reports**

**a. Economic & Community Development Committee - Chair Councillor Yarom**

- i. Last meeting was July 9<sup>th</sup>. CRSC was invited to give a presentation on land planning and discussed the upcoming community plan, which will be completed late 2025/early 2026. Talked about different zonings. The new community plan cannot zone away any current uses in the existing 3 plans. CRSC needs to complete a background report before the community plan is completed, which SYSRC can speed along by gathering information such as historical sites, natural resources, public utilities, municipal services, issues that have come up and how they were handled, etc and forward to CRSC.
- ii. The new Lions Club was contacted in July to attend a meeting however no response was received. Councillor Noble informed Councillor Yarom that at the time the Club was not fully formed but may be ready to meet by next meeting.
- iii. The CAO has taken over where Ignite left off working on a business director of the area for the website.
- iv. Councillor Nobel suggested holding a Business Expos which would promote businesses in the area.
- v. Next meeting is Oct 8<sup>th</sup>.

**b. Public Safety Committee – EMO Director Jared Bishop**

- i. Had his first Public Safety meeting on Sept 16<sup>th</sup>. He can forward the PowerPoint should any of Council members want to view it.
- ii. Scheduled contractors to visit two churches which are the designated comfort centres (warming/cooling centres) to submit quotes on upgrading the electrical and generator costs.
- iii. Discussed the Charters Settlement evacuation routes. Meetings to be set up with DTI and DNR to keep on their radar as a high-level issue. Also on the high-level list is the evacuation route for Covered Bridge Estates.
- iv. Followed up with “Fire Smart” discussions and principals about protecting homes from wild land fires. Training is available and the Community Wildfire Irving interface Assessment would be good for our area.
- v. Discussed the Voyent grant just received to promote the Voyent alert system and to reach residents who do not have access to the information. The New Brunswick Extra Mural program has agreed to issue the registration forms to the elderly to help them get registered.
- vi. Attending the Covered Bridge Valley Association BBQ on Sept 19<sup>th</sup> and will have a table set up for residents to sign up for Voyent.
- vii. Were awarded an air quality sensor by the NB Lung Association
- viii. Revied the draft emergency plan. Should be completed in the next couple of months.
- ix. Next meeting will be Oct 21<sup>st</sup>.

X. **Readings of By-Laws** – None

XI. **Unfinished Business** - None

XII. **New Business (Motions and Resolutions)**

a. **Resolution to approve the Housing Accelerator Fund (HAF) application fundraising agreement with Fairview Consulting Corp. (FCC)**

“Sunbury-York South Rural Community wishes to enter into a FUNDRAISING AGREEMENT with Fairview Consulting Corp. (FCC) in connection with obtaining funding with the CMHC – Housing Accelerator Fund.

It is understood and agreed that Sunbury-York South is desirous of obtaining funding with the CMHC – Housing Accelerator Fund.

It is understood and agreed that FCC is desirous of obtaining funding for Sunbury-York South with the CMHC – Housing Accelerator Fund.

It is understood that FCC are engaged in the business of locating institutional, public and private capital, for equity, construction and/or debt financings, project management, government grants and forgivable loans, as well as strategic business mergers and acquisitions for various clients worldwide.

Sunbury-York South is of the opinion that FCC has the necessary qualifications, experience and abilities to obtain funding with CMHC – Housing Accelerator

Fund.

The parties wish to record the terms and conditions on which the herein Agreement is to be governed.

This agreement is to seek funding for a project aiming at accelerating housing within Sunbury-York South's jurisdiction, hereinafter called PROJECT."

Moved by Deputy Mayor Bernard; Seconded by Councillor DeLong

Motion Carried

**b. Motion to adopt new grant policy**

The grant and procedure policy to be updated for more clarity regarding the application process and requirements for funding consideration.

Moved by Councillor Noble; Seconded by Councillor Turner

Motion Carried

**c. Motion to apply for financing to the New Brunswick Municipal Finance Corporation**

"Be it Resolved that the Clerk and/or Treasurer and/or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Local Government of Sunbury-York South debenture in the principal amount of \$300,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Local Government of Sunbury-York South agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture."

Moved by Deputy Mayor Bernard; Seconded by Councillor Turner

Motion Carried

**d. Motion to submit an application to the Municipal Capital Borrowing Board**

"That the Local Government of Sunbury-York South Rural Community submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for the following term and amount"

Purpose	Amount	Term
Municipal Building	\$8,000,000	20 Years

Moved by Deputy Mayor Bernard; Seconded by Councillor Yarom

**e. Motion to rezone PID 60199999**

“BE IT RESOLVED that the Council of the Sunbury-York Rural Community hereby directs that the Clerk request, in writing, the written views of the CRSC Planning Review and Adjustment Committee with respect to the rezoning application for PID 60199999 to be made within 30 days; that the public notice requirements of section 111 of the Community Planning Act be fulfilled; that the application by-law to amend the Rusagonis-Waasis Planning Area Rural Plan Regulation (14-RUW-033-00) be prepared; and that Tuesday, October 15<sup>th</sup>, 2024 at 6:30 p.m., at Council Chambers in the Sunbury-York South Municipal Office be set as the time and place for the consideration of objections or support to the proposed by-law.

Moved by Deputy Mayor Bernard; Seconded by Councillor Turner

Motion Carried

**f. Approval of the 2024-2025 Recreation Agreement**

The Council agreed to approve the Oromocto Recreation Agreement barring any significant increases.

Moved by Councillor Turner; Seconded by Councillor Noble

Motion Carried

**g. Approval to submit a Request for Proposal for SYSRC's Strategic Plan**

SYSRC is required by the province to have a Strategic Plan and a 5-Year Capital Plan. The Strategic Plan will eventually tie into the 5-Year Capital Plan, both key components when looking for funding. Pivot Consulting was contacted for a quote on doing the Strategic Plan and as the quote received was beyond the amount allowed before having to go to tender, an RFT needs to be issued for quotes. Costs for the plan will be included in the 2025 budget numbers.

Moved by Deputy Mayor Bernard; Seconded by Councillor Yarom

Motion Carried

**h. Approval to review Policing contract options**

The province is requesting a decision by Sept 20<sup>th</sup> on whether they continue paying for policing as in the past or if CRSC wants to take over the contract. The current contract is a 20-year contract covering 2012-2032. If CRSC takes over the contract, the 2025 budget will reflect the yearly amount, and the office will receive an invoice to be paid. The decision was made to take over the policing contract and the direct billing.

Moved by Deputy Mayor Bernard; Seconded by Councillor Yarom

Motion Carried

XIII. **Date of the Next Meeting** – October 15, 2024

XIV. **Motion to dismiss the Regular Council Meeting at 8:45 pm**

Moved by Councillor Turner; Seconded by Councillor Yarom

Motion Carried

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